



ARCATA FIRE DISTRICT

BOARD OF DIRECTORS

*Nicole Johnson (Division 2) – President, Randy Mendosa (Division 3) – Vice-President,
Rene Campbell (Division 1) – Director, Elena David (Division 4) – Director,
David Rosen (Division 5) – Director*

Regular Board Meeting

October 13, 2020

5:30 p.m.

Location: Remote Via Zoom

In order to meet the State required Shelter in Place mandate, this Regular Board Meeting of the Board of Directors for the Arcata Fire Protection District will be held via remote access using Zoom.

You may join from a smart device or computer by copy and pasting this link into your web browser: <https://us02web.zoom.us/j/551748203>

Meeting ID: 551 748 203

AGENDA

1) CALL TO ORDER

2) PLEDGE OF ALLEGIANCE – Suspended during Shelter in Place

3) ATTENDANCE AND DETERMINATION OF QUORUM

4) APPROVAL OF AGENDA

5) PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

6) CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

6.1 Approval of Minutes from September 8, 2020 Regular Meeting	Pg. 3
6.2 September 2020 Financial Report	Pg. 7
6.3 Updates to District Policy 306 - Rapid Intervention/Two-In Two-Out	Pg. 19
Attachment 1 – Draft Revised Policy 306 – Rapid Intervention/Two-In Two-Out	Pg. 20

7) PUBLIC HEARING

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

There is no Public Hearing.

8) OLD BUSINESS

8.1 Measure F Update Pg. 23

9) NEW BUSINESS

9.1 Declare Truck 8283 Surplus Equipment Pg. 24

Attachment 1 – Vehicle Replacement Plan Pg. 26

9.2 Consider Assistance by Hire Agreement with Humboldt Bay Fire for Truck Response to the Arcata Fire District Pg. 28

Attachment – Agreement for Truck Response with Humboldt Bay Fire Pg. 29

9.3 Fiscal Year End 2019/20 Final Report Pg. 33

Attachment 1 – Year End Budget Summary Fiscal Year 2019/20 Pg. 34

10) CORRESPONDENCE

10.1 Thank you letter and donation from Dorothy Doggett – Captain Manousos and Firefighter Sakkis Pg. 40

10.2 Correspondence from Humboldt County Tax Collector reporting on the 2019/20 Interest Apportionment Rate and Other Considerations Pg. 41

10.3 Letter of support of Measure F from the Northern Humboldt Union High School District Pg. 45

10.4 Comedic cartoon letter included with donation for the water tender repairs Pg. 46

11) MONTHLY ACTIVITY REPORTS

11.1 Chief's Report Pg. 47

11.2 Committee Reports

11.3 Director Matters

11.4 Bargaining Group & Association Reports Pg. 52

12) CLOSED SESSIONS

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

12.1 Public Employee Performance Evaluation (Pursuant to California Government Code Section 54954.5 and 54957) Title: Fire Chief – Justin McDonald

13) ADJOURNMENT

Next Regular Board Meeting is scheduled for **November 10, 2020 at 5:30 pm.**

Prepared by: *Becky Schuette, Clerk of the Board*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.

The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*



MINUTES

Regular Board Meeting

September 8, 2020

5:30 p.m.

Location: Remote Via Zoom

Board of Directors

*Nicole Johnson (Division 2) - President, Randy Mendosa (Division 3) - Vice-President,
Rene Campbell (Division 1) - Director, Elena David (Division 4) - Director
David Rosen (Division 5) - Director*

1. CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Nicole Johnson at 5:34 pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance has been suspended during Shelter in Place.

3. ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present remotely via zoom: President Nicole Johnson, Vice President Randy Mendosa, Director Rene Campbell, Director Elena David and Director David Rosen.

Additional District administrative staff included Fire Chief Justin McDonald, and Board Secretary Becky Schuette.

4. APPROVAL OF AGENDA

There were no comments from the public or the Board.

It was moved to approve the agenda.

Motion: Campbell; **Second:** Mendosa

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson.

Motion Carries

5. PUBLIC COMMENT

There were no public comments.

6. CONSENT CALENDAR

6.1 Approval of Minutes from August 11, 2020 Regular Meeting

6.2 August 2020 Finance Report

6.3 Approve Exemption and Outstanding Payment Write-Offs to Specific Parcels for the 1997 Special Tax and 2006 Benefit Assessment

Upon the request of Director Mendosa, President Johnson read the consent calendar items aloud.

There were no comments or questions from the Board or the public.

It was moved to approve the consent calendar.

Motion: Campbell; Second: David

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson.

Motion Carries

7. PUBLIC HEARING

7.1 Consider Adoption of Resolution 20-226 Finalizing the Annual Budget for Fiscal Year 2020/21: President Johnson requested the staff presentation and recommendations and Chief McDonald reviewed his staff note.

President Johnson called for questions from the Board and Director Mendosa inquired about the 29% increase in the liability insurance and for any effects from Covid on the current or future rates.

There were no further questions from the Board and President Johnson opened the hearing to public testimony

A chat comment was received from William B. with a question regarding money savings with the stations brown outs, which was answered by the Chief.

Being that there was no public testimony in favor or opposition of the item, President Johnson closed the hearing.

There was no further Board deliberations or questions and a motion was made.

It was moved to adopt the Resolution 20-226, the budget for Fiscal Year 2020/21.

Motion: Mendosa; Second: Rosen

Roll Call: Ayes; Campbell, Mendosa, Rosen and Johnson. **Abstain;** David

Motion Carries

8. OLD BUSINESS

8.1 Measure F Update: Chief McDonald began by reviewing the meetings, service group presentations and media activity for the funding measure.

Director Mendosa advised the plywood signs were completed and have been placed. Yard signs are now available as well. He also complimented the group of approximately 35 people who make up Friends of Measure F. He thanked them and advised they have been working hard and doing a great job.

A chat comment from William B regarding the CalFire consideration and President Johnson advised that the topic has been addressed several times previously and it is not a direction the Board is choosing to go at this time.

There was no further discussion or comments from the Board or public.

This item was information only, no action was taken.

9. NEW BUSINESS

9.1 Consider New Account with Coast Central Credit Union: Chief McDonald reviewed the staff note and made his recommendation.

There were no comments from the Board or the public.

It was moved to open the additional account with Coast Central.

Motion: Campbell; Second: David

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson.

Motion Carries

9.2 Consideration of Petition for Adjustment of Fire Assessment Fees: Chief McDonald reviewed the staff note and made his recommendation.

Director Mendosa queried if there was still a business active at this location. He then asked about the precedents that might be set, which the Chief mentioned in his report, was a concern.

Parcel owner George Green spoke to the Board at this time, emphasizing the small size of the commercial unit, comparing it to the size of the barn fire and how much larger the barn was as opposed to the 300 square foot barber shop. In Mr. Green's words, 22% of the parcel is has commercial use. His request was for the Board to consider a multi-family land use code instead of commercial.

Chief reviewed the Land Use Codes (LUC) and explained that historically the District has made decisions on reductions, based on circumstances surrounding the parcel use and the request.

There was a lengthy discussion, back and forth and questions from the Board to Mr. Green and Chief McDonald. Ultimately, the Board and staff agreed that the parcel is a pre-existing, non-conforming property and there is likely no other commercial property like it in the District.

Director Mendosa queried the Chief as to a recommendation on the Board's options in this particular situation. Chief McDonald advised that the Board cannot adjust the parcel based on a percentage of the commercial use, as there is no mechanism in place within the ordinance. He went on to inform the Board that they had the option to reduce the entire parcel to residential or decrease the use to the commercial office land use code, rather than the larger commercial that it is currently.

There were multiple attempts at a motion by Director Rosen, however Director Mendosa requested specific language be included in the motion. Director Rosen asked the Board clerk to craft the motion. Instead, Chief McDonald made an attempt with the language, which was restated by the Board Clerk to include the size of the commercial structure, again on the request of Director Mendosa.

It was moved to reclassify parcel #503-224-007 from a Land Use Code 5201 to Land Use Code 1100 based, on the extremely small size, 300 square feet, of the commercial building, based on the that fact that it is grandfathered in under the zoning ordinances of the City of Arcata.

Motion: Rosen; Second: Mendosa

Roll Call: Ayes; Campbell, Mendosa and Rosen. Noes; Johnson. Absent; David

Motion Carries

There was no response from Director David for the roll call vote and it was unclear if she was present for the remainder of the meeting or at what point her "electronic" connections may have been lost. She had reported, prior to the meeting, that her Zoom was not working and that her phone continued to be "unavailable" and kick her off.

9.3 Status of Repairs Needed for Fire Apparatus: Chief McDonald reviewed his staff note.

There were no comments from the Board or the public.

This item was for information only, no action was taken.

10. CORRESPONDENCE

President Johnson reviewed the correspondence aloud.

There were no comments or questions from the Board and no public comments.

11. MONTHLY ACTIVITY REPORTS

11.1 Chiefs Report - Chief McDonald reviewed his staff report aloud and had nothing new to add.

11.2 Committee Reports - There were no committee reports.

11.3 Director Matters - President Johnson thanked Paul Nicholson for all of his work on the Friends of Measure F campaign and added birthday wishes to several career fire staff.

11.4 Bargaining Group & Association Reports

Local 4981 - James Sakkis, Secretary/Treasurer offered reiteration of thanks, in addition to the letter sent by their President, to the VLU members who helped in support of the Barn fire. He also thanked the career staff for their local coverage of CalFire Trinidad, Captain Finen and Firefighters Kadle and Sutter.

Senior Management Group - No report.

Arcata Volunteer Firefighters Association (AVFA) - Rob Cannon, President reviewed his report.

12. CLOSED SESSION

There was no closed session scheduled.

13. ADJOURNMENT

Motion to adjourn.

Motion: Campbell; **Second:** Mendosa

Meeting adjourned by President Johnson at 7:03 pm

The next Regular Meeting is scheduled for **October 13, 2020 at 5:30 pm.**

Respectfully submitted,

Becky Schuette
Clerk of the Board

2:18 PM
10/05/20
Accrual Basis

ARCATA FIRE DISTRICT
Balance Sheet
As of September 30, 2020

	<u>Sep 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
CCCU CHECKING	221,794.76
COUNTY TREASURY	1,462,107.40
C.T. CAPITAL IMPROVEMENTS 2013	188,630.22
C.T. CONTINGENCY DESIGNATN 2011	
TRAINING RESERVE	17,000.00
C.T. CONTINGENCY DESIGNATN 2011 - Other	39,596.13
Total C.T. CONTINGENCY DESIGNATN 2011	<u>56,596.13</u>
C.T. PERS DESIGNATION 2012	30,333.00
CCCU LIQUID ASSETS	100,000.00
COAST CENTRAL SAVINGS	15,762.03
Total Checking/Savings	<u>2,075,223.54</u>
Accounts Receivable	
1200 · ACCOUNTS RECEIVABLE	203,600.93
Total Accounts Receivable	<u>203,600.93</u>
Other Current Assets	
Accounts Receivable 2	-45,847.12
ACCT RECV - COUNTY TREASURY	1,015,857.37
INTEREST RECEIVABLE	13,500.00
PREPAID EXPENSE	32,193.52
Total Other Current Assets	<u>1,015,703.77</u>
Total Current Assets	<u>3,294,528.24</u>
Fixed Assets	
BUILDINGS AND IMPROVEMENTS	2,329,696.91
EQUIPMENT	4,268,796.56
LAND	224,630.00
ACCUMULATED DEPRECIATION	-3,129,428.00
Total Fixed Assets	<u>3,693,695.47</u>
Other Assets	
DEFERRED OUTFLOWS-PENSION	1,565,869.00
DEFERRED OUTFLOWS-OPEB	640,710.00
Total Other Assets	<u>2,206,579.00</u>
TOTAL ASSETS	<u><u>9,194,802.71</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · ACCOUNTS PAYABLE	36,162.19
Total Accounts Payable	<u>36,162.19</u>

ARCATA FIRE DISTRICT
Balance Sheet
As of September 30, 2020

	<u>Sep 30, 20</u>
Credit Cards	
US BANK	6,404.83
Total Credit Cards	6,404.83
Other Current Liabilities	
ACCOUNTS PAYABLE 2	32,193.52
ACCRUED EXPENSES - OTHER	30,190.13
ACCRUED INTEREST EXPENSE	3,794.79
COMPENSATION TIME OFF	8,574.12
WAGES PAYABLE	67,526.60
2100 · PAYROLL LIABILITIES	
457 DEDUCTION	2,975.00
CA WITHHOLDING	4,255.90
FEDERAL WITHHOLDING	9,962.46
MEDICARE - BOTH	2,033.02
SOCIAL SECURITY - BOTH	330.50
SURVIVOR BENEFIT	33.48
2100 · PAYROLL LIABILITIES - Other	3,622.29
Total 2100 · PAYROLL LIABILITIES	23,212.65
Current portion of L/T Debt	152,095.39
Total Other Current Liabilities	317,587.20
Total Current Liabilities	360,154.22
Long Term Liabilities	
ACCRUED EMPLOYEE BENEFITS	105,291.21
NET PENSION LIABILITY	5,734,896.00
OTHER POST EMPLOYMENT BEN. LIAB	9,197,641.00
WELLS FARGO EQUIPMENT FINANCE #	152,095.39
Less-Cur Portion of L/T Debt	-152,095.39
DEFERRED INFLOWS-PENSION	162,788.00
DEFERRED INFLOWS-OPEB	2,314,811.00
Total Long Term Liabilities	17,515,427.21
Total Liabilities	17,875,581.43
Equity	
INVESTMENT IN FIXED ASSETS	3,541,600.08
3900 · RETAINED EARNINGS	-12,241,549.17
Net Income	19,170.37
Total Equity	-8,680,778.72
TOTAL LIABILITIES & EQUITY	9,194,802.71

ARCATA FIRE DISTRICT
Statement of Cash Flows
September 2020

	<u>Sep 20</u>
OPERATING ACTIVITIES	
Net Income	280,062.71
Adjustments to reconcile Net Income to net cash provided by operations:	
1200 · ACCOUNTS RECEIVABLE	-111,818.86
ACCT RECV - COUNTY TREASURY	-323,336.75
2000 · ACCOUNTS PAYABLE	-23,541.08
US BANK	-407.17
US BANK:J. MCDONALD	3,628.91
US BANK:SCHUETTE	576.21
2100 · PAYROLL LIABILITIES	78.13
2100 · PAYROLL LIABILITIES:CA WITHHOLDING	871.35
2100 · PAYROLL LIABILITIES:FEDERAL WITHHOLDING	1,942.00
2100 · PAYROLL LIABILITIES:MEDICARE - BOTH	266.96
2100 · PAYROLL LIABILITIES:SOCIAL SECURITY - BOTH	-54.66
Net cash provided by Operating Activities	<u>-171,732.25</u>
Net cash increase for period	-171,732.25
Cash at beginning of period	<u>2,246,955.79</u>
Cash at end of period	<u><u>2,075,223.54</u></u>

ARCATA FIRE DISTRICT
Expenses by Vendor Detail

September 2020

Type	Date	Memo	Account	Amount
ADVANCED SECURITY				
Bill	09/02/2020	McKinleyville Station, 3rd Quarter	5060.2 · Alarm Monitoring	196.50
Total ADVANCED SECURITY				196.50
ALEX MANOUSOS				
Bill	09/25/2020	Vision reimbursement self	5030.6 · Vision	214.50
Total ALEX MANOUSOS				214.50
AMAZON				
Credit Card Charge	09/23/2020	AA batteries for all stations	5121.3 · Batteries	58.74
Credit Card Charge	09/23/2020	Extra large gloves x 10	5140 · MEDICAL SUPPLIES	182.60
Credit Card Charge	09/23/2020	Large gloves	5140 · MEDICAL SUPPLIES	325.38
Credit Card Charge	09/23/2020	12v batteries for Plymovent	5130 · MAINTENANCE-STR...	7.50
Total AMAZON				574.22
ARCATA VOLUNTEER FIREFIGHTERS ASSOC.				
Bill	09/14/2020	October Rent	5210 · RENT	8,000.00
Total ARCATA VOLUNTEER FIREFIGHTERS ASSOC.				8,000.00
AT&T- CAL NET 3				
Bill	09/19/2020	Service Period 08/19/20 to 09/18/20	5060.1 · Phones & Internet	153.03
Total AT&T- CAL NET 3				153.03
CAL PERS				
Liability Check	09/04/2020	Employer Paid PP 07/26/20 to 08/08/20	5020.1 · CalPERS Retirement	13,499.47
Liability Check	09/18/2020	Employer Contributions PP 08/09/20 to 08/22/20	5020.1 · CalPERS Retirement	13,524.01
Total CAL PERS				27,023.48
CalPERS 457 PLAN				
Liability Check	09/04/2020	Employer Match PP 08/09/20 to 08/22/20	5010.5 · Deferred Compensa...	1,900.00
Liability Check	09/18/2020	Employer Match PP 08/23/20 to 09/05/20	5010.5 · Deferred Compensa...	1,900.00
Total CalPERS 457 PLAN				3,800.00
CAT FINANCIAL				
Credit Card Charge	09/28/2020	Repairs to E8239 made in Nov. 2019, never invoiced by CAT	8239 · E8239	1,676.05
Total CAT FINANCIAL				1,676.05
CHEVRON				
Credit Card Charge	09/01/2020	Rental Car Fuel for WT transport to Sac for repairs	5122 · FUEL	42.61
Total CHEVRON				42.61
CITY OF ARCATA				
Bill	09/07/2020	Service Period 08/07/20 to 09/06/20	5126.2 · Water & Sewer	120.73
Bill	09/28/2020	Service Period 07/28/20 to 08/27/20	5126.2 · Water & Sewer	139.47
Bill	09/28/2020	Service Period 08/28/20 to 09/27/20	Arcata	127.29
Total CITY OF ARCATA				387.49
COASTAL BUSINESS SYSTEMS, INC				
Bill	09/04/2020	Copiers and printers	5200.1 · Copier	580.50
Total COASTAL BUSINESS SYSTEMS, INC				580.50
CORVEL CORPORATION				
Deposit	09/14/2020	LC 4850 TTD - Wages reimbursement Benelisha	HR Reimbursment	-12,821.11
Deposit	09/14/2020	Temporary Total Disability - Wages reimbursement Benelisha	HR Reimbursment	-25,641.81
Total CORVEL CORPORATION				-38,462.92
DUO-SAFETY LADDER				
Bill	09/03/2020	Aluminum Run, Rung Reamer Tool (30 day loan)	5120.12 · Equipment Mainten...	172.36
Total DUO-SAFETY LADDER				172.36
EMBASSY SUITES				
Credit Card Charge	09/01/2020	Hotel Costs WT transport to Sac for repairs	8258 · WT8258	179.09
Total EMBASSY SUITES				179.09
ENTERPRISE				
Credit Card Charge	09/01/2020	Rental Car for return trip from transporting WT to Sacramento	8258 · WT8258	40.85
Total ENTERPRISE				40.85

ARCATA FIRE DISTRICT
Expenses by Vendor Detail

September 2020

Type	Date	Memo	Account	Amount
EUREKA OXYGEN				
Bill	09/14/2020	McK Station annual service	5120.11 · Fire Extinguisher M...	179.78
Bill	09/14/2020	Annual Maintenance	5120.11 · Fire Extinguisher M...	221.36
Bill	09/15/2020	Arcata Station Annual maintenance	5120.11 · Fire Extinguisher M...	125.94
Total EUREKA OXYGEN				527.08
FDAC EBA				
Bill	09/09/2020	October Billing	5030.4 · Dental & Life Insura...	2,499.24
Total FDAC EBA				2,499.24
FIRE RESCUE EQUIPMENT NW, LLC				
Bill	09/01/2020	2020 Annual PM Service of Holmatro Tools	5120.8 · Hydraulic Rescue T...	2,117.75
Total FIRE RESCUE EQUIPMENT NW, LLC				2,117.75
GAYNOR TELEPHONE SYSTEMS				
Bill	09/18/2020	Phone relocation and programming	5060.1 · Phones & Internet	90.00
Total GAYNOR TELEPHONE SYSTEMS				90.00
GOOGLE INC.				
Credit Card Charge	09/14/2020	Monthly Storage Increase	5150.8 · Google Services	1.99
Total GOOGLE INC.				1.99
HENSELS				
Bill	09/13/2020	Paint roller	5130.1 · General Structure M...	7.58
Total HENSELS				7.58
HUMBOLDT SANITATION				
Bill	09/08/2020	August Billing Period	McK	211.35
Total HUMBOLDT SANITATION				211.35
IN & OUT BURGER				
Credit Card Charge	09/01/2020	Meals for WT transport to Sac	5080.1 · Food/Rehab Supplies	14.26
Total IN & OUT BURGER				14.26
INDUSTRIAL ELECTRIC ARCATA, INC.				
Bill	09/22/2020	Plymovent repairs	5130.1 · General Structure M...	35.91
Total INDUSTRIAL ELECTRIC ARCATA, INC.				35.91
JACKSON & EKLUND				
Bill	09/04/2020	FYE 06/30/20 processes, pension and OBEP analysis	5180.4 · Accountant/Bookkee...	1,849.00
Total JACKSON & EKLUND				1,849.00
KME FIRE APPARATUS				
Bill	09/18/2020	Paddle Slam Latch Assy and handle	8239 · E8239	140.00
Total KME FIRE APPARATUS				140.00
LIEBERT CASSIDY WHITMORE				
Bill	09/17/2020	AR035-0006 Negotiations	5180.2 · Legal Services	342.00
Bill	09/17/2020	AR035-00001 General	5180.2 · Legal Services	1,216.00
Total LIEBERT CASSIDY WHITMORE				1,558.00
MAD RIVER UNION				
Bill	09/01/2020	Notice of Budget Public Hearing	5190 · PUBLICATIONS & NO...	56.00
Total MAD RIVER UNION				56.00
MCK. COMM. SERVICES DISTRICT				
Bill	09/21/2020	Fire Service & DCV Inspection charge Service Period 08/03/20 t...	McK	23.18
Bill	09/21/2020	Service Period 08/03/20 to 09/08/20	McK	184.13
Total MCK. COMM. SERVICES DISTRICT				207.31
MCKINLEYVILLE OFFICE SUPPLY				
Bill	09/29/2020	Shipping for calibration of SCBA	5171 · POSTAGE & SHIPPING	195.32
Total MCKINLEYVILLE OFFICE SUPPLY				195.32
MIDAMERICA HRA				
Bill	09/09/2020	October HRA	5030.2 · Health Insurance (R...	20,172.93
Total MIDAMERICA HRA				20,172.93

2:19 PM

10/05/20

Accrual Basis

ARCATA FIRE DISTRICT
Expenses by Vendor Detail

September 2020

Type	Date	Memo	Account	Amount
NETWORK MANAGEMENT SERVICES				
Bill	09/01/2020	UPS tower	5180.12 · IT Services	248.06
Bill	09/01/2020	Total Care Agreement	5180.12 · IT Services	2,396.95
Total NETWORK MANAGEMENT SERVICES				2,645.01
NORTH COAST FABRICATORS				
Bill	09/24/2020	Labor for repair of aluminum ladder	5120.1 · Fire Apparatus	110.00
Total NORTH COAST FABRICATORS				110.00
OFFICE DEPOT				
Bill	09/11/2020	Large Gloves x3	5140 · MEDICAL SUPPLIES	19.36
Total OFFICE DEPOT				19.36
PACIFIC GAS AND ELECTRIC				
Bill	09/01/2020	Service Period 07/27/20 to 08/25/20	McK	895.20
Bill	09/08/2020	Service Period 07/31/20 to 08/31/20	Arcata	432.91
Bill	09/21/2020	Service Period 08/14/20 to 09/14/20	Mad River	280.81
Total PACIFIC GAS AND ELECTRIC				1,608.92
PERS / HEALTH				
Bill	09/15/2020	Active Employee Premiums	5030.1 · Health Insurance (E...	28,246.72
Bill	09/15/2020	Retire Premiums	5030.2 · Health Insurance (R...	3,224.18
Bill	09/15/2020	Active Admin Fee	5030.1 · Health Insurance (E...	67.79
Bill	09/15/2020	Retiree Admin Fee	5030.3 · Retiree Health Admi...	56.33
Total PERS / HEALTH				31,595.02
PETERSON TRUCKS				
Credit Card Charge	09/28/2020	Repairs to E8239 from November 2019 - never invoiced	8239 · E8239	1,676.05
Total PETERSON TRUCKS				1,676.05
RECOLOGY ARCATA				
Bill	09/08/2020	August Billing Period	Arcata	58.95
Total RECOLOGY ARCATA				58.95
SUDDENLINK				
Bill	09/08/2020	09/04/20 to 10/03/20	5060.1 · Phones & Internet	868.20
Total SUDDENLINK				868.20
SUNNYBRAE ACE HARDWARE				
Bill	09/30/2020	Mice Bait	5130.1 · General Structure M...	8.78
Total SUNNYBRAE ACE HARDWARE				8.78
VALLEY PACIFIC				
Bill	09/11/2020	Diesel	5122 · FUEL	1,056.23
Bill	09/15/2020	Diesel	5122 · FUEL	692.74
Total VALLEY PACIFIC				1,748.97
VERIZON WIRELESS				
Bill	09/08/2020	August 2 - Sept 1, 2020	5060.1 · Phones & Internet	274.60
Total VERIZON WIRELESS				274.60
TOTAL				74,875.34

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual

July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
TAX REVENUE				
101117 · PROPERTY TAX-CURRENT-SECURED	524,249.25	552,603.00	-28,353.75	94.9%
102500 · PROPERTY TAX-CURRENT-UNSECURED	20,583.75	20,646.00	-62.25	99.7%
800030 · PROPERTY TAX-PRIOR YEARS	3,691.50	4,999.00	-1,307.50	73.8%
800040 · SUPPLEMENTAL TAXES- CURRENT	5,352.99	6,105.00	-752.01	87.7%
800041 · SUPPLEMENTAL TAXES-PRIOR YEARS	1,125.00	1,125.00	0.00	100.0%
800050 · PROPERTY ASSESSMENTS	415,007.76	424,038.00	-9,030.24	97.9%
Total TAX REVENUE	970,010.25	1,009,516.00	-39,505.75	96.1%
USE OF MONEY & PROPERTY				
800190 · INTEREST INCOME	29.93	5,287.50	-5,257.57	0.6%
Total USE OF MONEY & PROPERTY	29.93	5,287.50	-5,257.57	0.6%
INTERGOVERNMENTAL				
525110 · HOMEOWNERS PROP. TAX REL	0.00	0.00	0.00	0.0%
113100 · STATE TIMBER TAX	0.00	0.00	0.00	0.0%
800580 · FEDERAL AID IN-LIEU TAX	0.00	0.00	0.00	0.0%
800600 · OTHER GOVERNMENT AGENCIES				
Prop 172 Disbursement	0.00	2,445.75	-2,445.75	0.0%
BLFD Contract for Services	0.00	0.00	0.00	0.0%
HSU Contract for Services	37,000.00	37,000.00	0.00	100.0%
Measure Z Funds	0.00	15,625.02	-15,625.02	0.0%
HR Reimbursement	38,462.92	0.00	38,462.92	100.0%
NCUAQMD	0.00	0.00	0.00	0.0%
800600 · OTHER GOVERNMENT AGENCIES - Other	0.00	0.00	0.00	0.0%
Total 800600 · OTHER GOVERNMENT AGENCIES	75,462.92	55,070.77	20,392.15	137.0%
800944 · GRANT REVENUE				
FEMA -SAFER	0.00	0.00	0.00	0.0%
DWR	0.00	0.00	0.00	0.0%
800944 · GRANT REVENUE - Other	0.00	0.00	0.00	0.0%
Total 800944 · GRANT REVENUE	0.00	0.00	0.00	0.0%
800950 · FIREFIGHTING REIMBURSEMENTS	146,444.01	0.00	146,444.01	100.0%
Total INTERGOVERNMENTAL	221,906.93	55,070.77	166,836.16	402.9%
CHARGES FOR SERVICES				
800155 · PREVENTION FEES	4,950.00	2,500.02	2,449.98	198.0%
800156 · R1/R2 INSPECTION FEES	11,370.00	5,000.01	6,369.99	227.4%
800946 · INCIDENT REVENUE RECOVERY FEES	2,626.24	2,500.02	126.22	105.0%
800700 · OTHER SERVICES	0.00	0.00	0.00	0.0%
Total CHARGES FOR SERVICES	18,946.24	10,000.05	8,946.19	189.5%
OTHER REVENUE				
800920 · SALE OF FIXED ASSETS	0.00	0.00	0.00	0.0%
800940 · OTHER REVENUE				
Donations	30,240.00	0.00	30,240.00	100.0%
800940 · OTHER REVENUE - Other	10.50	5,000.00	-4,989.50	0.2%
Total 800940 · OTHER REVENUE	30,250.50	5,000.00	25,250.50	605.0%
800941 · REFUNDS	1,208.50	100.00	1,108.50	1,208.5%
800942 · INCIDENT REPORTS	96.00	200.00	-104.00	48.0%
OTHER REVENUE - Other	0.00	0.00	0.00	0.0%
Total OTHER REVENUE	31,555.00	5,300.00	26,255.00	595.4%
Total Income	1,242,448.35	1,085,174.32	157,274.03	114.5%
Gross Profit	1,242,448.35	1,085,174.32	157,274.03	114.5%

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual

July through September 2020

Expense	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
SALARIES & EMPLOYEE BENEFITS				
5010 · SALARIES AND WAGES				
5010.1 · Full-Time	286,907.35	282,396.51	4,510.84	101.6%
5010.2 · CTO Payout	20,515.32	56,500.02	-35,984.70	36.3%
5010.3 · Settlement Pay/Vacation	9,963.96	30,000.00	-20,036.04	33.2%
5010.4 · Holiday Pay	658.08	0.00	658.08	100.0%
5010.5 · Deferred Compensation	11,300.00	12,350.01	-1,050.01	91.5%
5010.6 · Part-Time (Hourly)	20,947.04	20,751.75	195.29	100.9%
5010.8 · CalFire/OES Pay	47,388.62	0.00	47,388.62	100.0%
5010 · SALARIES AND WAGES - Other	0.00	0.00	0.00	0.0%
Total 5010 · SALARIES AND WAGES	397,680.37	401,998.29	-4,317.92	98.9%
5020 · RETIREMENT				
5020.1 · CalPERS Retirement	81,362.80	83,273.52	-1,910.72	97.7%
5020.3 · Social Security	1,315.10	1,004.76	310.34	130.9%
5020.4 · Medicare	5,870.44	4,395.75	1,474.69	133.5%
5020.5 · CalPERS Section 218 Admin Fee	0.00	300.00	-300.00	0.0%
5020 · RETIREMENT - Other	0.00	0.00	0.00	0.0%
Total 5020 · RETIREMENT	88,548.34	88,974.03	-425.69	99.5%
5030-GROUP INSURANCE				
5030.1 · Health Insurance (Employees)	115,511.63	119,142.48	-3,630.85	97.0%
5030.2 · Health Insurance (Retirees)	95,256.81	75,800.73	19,456.08	125.7%
5030.3 · Retiree Health Admin Fees	244.38	1,017.00	-772.62	24.0%
5030.4 · Dental & Life Insurance	9,996.96	8,235.00	1,761.96	121.4%
5030.5 · Air Ambulance Insurance	0.00	0.00	0.00	0.0%
5030.6 · Vision	1,169.50	1,750.02	-580.52	66.8%
5030.7 · Long Term Disability Insurance	1,485.00	1,485.00	0.00	100.0%
5030.8 · Medical Reimbursement-Chief	0.00	3,000.00	-3,000.00	0.0%
Total 5030-GROUP INSURANCE	223,664.28	210,430.23	13,234.05	106.3%
5033 · UNEMPLOYMENT INSURANCE				
5033 · UNEMPLOYMENT INSURANCE	0.00	35,000.00	-35,000.00	0.0%
5035 · WORKER'S COMPENSATION				
5035.1 · PRIMARY	0.00	0.00	0.00	0.0%
5035.2 · EXCESS	0.00	0.00	0.00	0.0%
5035.3 · ADMIN FEE	0.00	0.00	0.00	0.0%
Total 5035 · WORKER'S COMPENSATION	0.00	0.00	0.00	0.0%
Total SALARIES & EMPLOYEE BENEFITS	709,892.99	736,402.55	-26,509.56	96.4%
SERVICE & SUPPLIES				
5050 · CLOTHING & PERSONAL SUPPLIES				
5050.1 · Uniforms	15.76	16,000.00	-15,984.24	0.1%
5050.2 · Station Boots	0.00	2,000.00	-2,000.00	0.0%
Total 5050 · CLOTHING & PERSONAL SUPPLIES	15.76	18,000.00	-17,984.24	0.1%
5060 · COMMUNICATIONS				
5060.1 · Phones & Internet	5,666.59	8,750.01	-3,083.42	64.8%
5060.2 · Alarm Monitoring	472.50	750.00	-277.50	63.0%
5060.3 · Communication - Miscellaneous	0.00	500.00	-500.00	0.0%
5060.4 · HCFA Radio System Annual Fee	0.00	1,600.00	-1,600.00	0.0%
Total 5060 · COMMUNICATIONS	6,139.09	11,600.01	-5,460.92	52.9%
5080 · FOOD				
5080.1 · Food/Rehab Supplies	145.60	1,500.00	-1,354.40	9.7%
5080.2 · Drinking Water	0.00	500.00	-500.00	0.0%
Total 5080 · FOOD	145.60	2,000.00	-1,854.40	7.3%

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual

July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
5090 · HOUSEHOLD EXPENSE				
5090.1 · Station Supplies				
Arcata	192.03	0.00	192.03	100.0%
Mad River	39.04	0.00	39.04	100.0%
McK	0.00	0.00	0.00	0.0%
5090.1 · Station Supplies - Other	0.00	825.00	-825.00	0.0%
Total 5090.1 · Station Supplies	231.07	825.00	-593.93	28.0%
5090.2 · Garbage Service				
Mad River	155.27	0.00	155.27	100.0%
McK	481.65	0.00	481.65	100.0%
Arcata	117.30	0.00	117.30	100.0%
5090.2 · Garbage Service - Other	0.00	1,000.02	-1,000.02	0.0%
Total 5090.2 · Garbage Service	754.22	1,000.02	-245.80	75.4%
Total 5090 · HOUSEHOLD EXPENSE	985.29	1,825.02	-839.73	54.0%
5100 · INSURANCE				
5100.1 · Liability Insurance	23,335.00	23,335.00	0.00	100.0%
Total 5100 · INSURANCE	23,335.00	23,335.00	0.00	100.0%
5120 · MAINTENANCE-EQUIPMENT				
5120.1 · Fire Apparatus				
8211 · E8211	2,836.36	0.00	2,836.36	100.0%
8215 · E8215	3,121.29	0.00	3,121.29	100.0%
8216 · E8216	1,853.63	0.00	1,853.63	100.0%
8217 · E8217	487.81	0.00	487.81	100.0%
8239 · E8239	3,518.82	0.00	3,518.82	100.0%
8241 · A8241	0.00	0.00	0.00	0.0%
8258 · WT8258	219.94	0.00	219.94	100.0%
8271 · R8271	0.00	0.00	0.00	0.0%
8274 · R8274	0.00	0.00	0.00	0.0%
8283 · T8283	8,985.25	0.00	8,985.25	100.0%
8291 · L8291	405.00			
MTT · Mobile Training Tower	280.60			
5120.1 · Fire Apparatus - Other	1,392.69	50,000.00	-48,607.31	2.8%
Total 5120.1 · Fire Apparatus	23,101.39	50,000.00	-26,898.61	46.2%
5120.2 · Officers Vehicles				
8205 · U8205	447.08	0.00	447.08	100.0%
8206 · U8206	559.65	0.00	559.65	100.0%
8207 · U8207	0.00	0.00	0.00	0.0%
8208 · U8208	18.31	0.00	18.31	100.0%
8209 · U8209	0.00	0.00	0.00	0.0%
5120.2 · Officers Vehicles - Other	0.00	5,000.00	-5,000.00	0.0%
Total 5120.2 · Officers Vehicles	1,025.04	5,000.00	-3,974.96	20.5%
5120.3 · Hose & Ladder Testing	1,393.30	6,800.00	-5,406.70	20.5%
5120.4 · Hose Repair	0.00	500.00	-500.00	0.0%
5120.5 · Truck 8283 Aerial Inspection	0.00	600.00	-600.00	0.0%
5120.6 · Truck 8283 Aerial Service	0.00	10,000.00	-10,000.00	0.0%
5120.7 · SCBA	0.00	6,000.00	-6,000.00	0.0%
5120.8 · Hydraulic Rescue Tool Service	2,117.75	3,500.00	-1,382.25	60.5%
5120.9 · Power Tools Maintenance	0.00	350.00	-350.00	0.0%
5120.10 · AED Annual Maintenance	0.00	8,100.00	-8,100.00	0.0%
5120.11 · Fire Extinguisher Maintenance	527.08	1,200.00	-672.92	43.9%
5120.12 · Equipment Maintenance - Misc	172.36	500.00	-327.64	34.5%
5120 · MAINTENANCE-EQUIPMENT - Other	64.65			
Total 5120 · MAINTENANCE-EQUIPMENT	28,401.57	92,550.00	-64,148.43	30.7%

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual

July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
5121 · MAINTENANCE-ELECTRONICS				
5121.1 · Computers	0.00	1,000.00	-1,000.00	0.0%
5121.2 · Radios, Pagers, & FireCom	0.00	400.00	-400.00	0.0%
5121.3 · Batteries	58.74	1,500.00	-1,441.26	3.9%
5121 · MAINTENANCE-ELECTRONICS - Other	18.80			
Total 5121 · MAINTENANCE-ELECTRONICS	77.54	2,900.00	-2,822.46	2.7%
5122 · FUEL	5,807.59	8,750.01	-2,942.42	66.4%
5126 · UTILITIES				
5126.1 · P G & E				
Arcata	935.93	0.00	935.93	100.0%
Mad River	691.66	0.00	691.66	100.0%
McK	3,254.38	0.00	3,254.38	100.0%
5126.1 · P G & E - Other	0.00	7,500.00	-7,500.00	0.0%
Total 5126.1 · P G & E	4,881.97	7,500.00	-2,618.03	65.1%
5126.2 · Water & Sewer				
Arcata	398.85	0.00	398.85	100.0%
Mad River	130.77	0.00	130.77	100.0%
McK	403.62	0.00	403.62	100.0%
5126.2 · Water & Sewer - Other	284.64	1,500.00	-1,215.36	19.0%
Total 5126.2 · Water & Sewer	1,217.88	1,500.00	-282.12	81.2%
Total 5126 · UTILITIES	6,099.85	9,000.00	-2,900.15	67.8%
5130 · MAINTENANCE-STRUCTURE				
5130.1 · General Structure Maintenance				
Arcata	0.00	0.00	0.00	0.0%
Mad River	125.84	0.00	125.84	100.0%
McK	34.09	0.00	34.09	100.0%
5130.1 · General Structure Maintenance - Other	60.25	1,000.00	-939.75	6.0%
Total 5130.1 · General Structure Maintenance	220.18	1,000.00	-779.82	22.0%
5130.2 · Grounds Maintenance				
McK	0.00	0.00	0.00	0.0%
5130.2 · Grounds Maintenance - Other	0.00	500.00	-500.00	0.0%
Total 5130.2 · Grounds Maintenance	0.00	500.00	-500.00	0.0%
5130.3 · Emergency Power Maintenance				
Mad River	322.89			
McK	0.00	0.00	0.00	0.0%
5130.3 · Emergency Power Maintenance - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5130.3 · Emergency Power Maintenance	322.89	2,000.00	-1,677.11	16.1%
5130 · MAINTENANCE-STRUCTURE - Other	7.50			
Total 5130 · MAINTENANCE-STRUCTURE	550.57	3,500.00	-2,949.43	15.7%
5140 · MEDICAL SUPPLIES	3,348.80	4,000.00	-651.20	83.7%
5150 · DUES & SUBSCRIPTIONS				
5150.2 · Scheduling Program Annual Fee	2,674.00	2,674.00	0.00	100.0%
5150.4 · Parcel Quest Annual Fees	1,799.00	1,800.00	-1.00	99.9%
5150.6 · Dues	1,335.00	2,000.00	-665.00	66.8%
5150.7 · Subscriptions	70.00	1,900.00	-1,830.00	3.7%
5150.8 · Google Services	423.98	450.00	-26.02	94.2%
5150.9 · Emergency Reporting Software	0.00	0.00	0.00	0.0%
5150.10 · eDispatches Software	0.00	0.00	0.00	0.0%
Total 5150 · DUES & SUBSCRIPTIONS	6,301.98	8,824.00	-2,522.02	71.4%
5160 · MISCELLANEOUS EXPENSE	16.00	1,000.00	-984.00	1.6%
5170 · OFFICE SUPPLIES	551.30	4,500.00	-3,948.70	12.3%
5171 · POSTAGE & SHIPPING	222.35	1,000.00	-777.65	22.2%

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual

July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
5180 · PROFESSIONAL & SPECIAL SERVICES				
5180.1 · Dispatch Services	0.00	34,645.02	-34,645.02	0.0%
5180.2 · Legal Services	2,794.00	10,000.02	-7,206.02	27.9%
5180.3 · Audit Services	0.00	10,000.00	-10,000.00	0.0%
5180.4 · Accountant/Bookkeeping	1,849.00	10,000.00	-8,151.00	18.5%
5180.5 · Shredding Services	0.00	100.02	-100.02	0.0%
5180.6 · CAD Interface Maintenance Fee	0.00	1,750.00	-1,750.00	0.0%
5180.8 · OPEB Report (GASB)	0.00	7,000.00	-7,000.00	0.0%
5180.9 · Medical exam/Drug Screening	0.00	5,000.00	-5,000.00	0.0%
5180.11 · Background Checks	0.00	3,000.00	-3,000.00	0.0%
5180.12 · IT Services	8,040.91	6,500.01	1,540.90	123.7%
5180.15 · Miscellaneous Services	0.00	500.00	-500.00	0.0%
5180.16 · Human Resource Services	0.00	3,750.00	-3,750.00	0.0%
Total 5180 · PROFESSIONAL & SPECIAL SERVICES	12,683.91	92,245.07	-79,561.16	13.8%
5190 · PUBLICATIONS & NOTICES	112.00	1,000.00	-888.00	11.2%
5200 · LEASES-EQUIPMENT				
5200.1 · Copier	1,703.02	1,625.01	78.01	104.8%
Total 5200 · LEASES-EQUIPMENT	1,703.02	1,625.01	78.01	104.8%
5210 · RENT	32,000.00	24,000.00	8,000.00	133.3%
5230 · SPECIAL DISTRICT EXPENSE				
5230.1 · Property Tax Admin Fee	0.00	0.00	0.00	0.0%
5230.2 · Tax Roll Direct Charge Fee	0.00	0.00	0.00	0.0%
5230.3 · LAFCO Annual Fee	0.00	0.00	0.00	0.0%
5230.4 · Greenway Partners	0.00	0.00	0.00	0.0%
5230.5 · Assessment Adjustments/Refunds	0.00	1,000.00	-1,000.00	0.0%
5230.6 · Public Education Supplies	0.00	0.00	0.00	0.0%
5230.7 · Fire Prevention Supplies	253.05	400.00	-146.95	63.3%
5230.8 · Certifications	77.00	1,000.00	-923.00	7.7%
5230.10 · Recruitment	0.00	500.00	-500.00	0.0%
5230.11 · Bank Fees	50.00	1,000.00	-950.00	5.0%
5230.12 · DWR Grant Expense	0.00	0.00	0.00	0.0%
5230.14 · Recognition, Shields, Badges	0.00	1,000.00	-1,000.00	0.0%
5230.15 · Health & Wellness	0.00	530.00	-530.00	0.0%
5230.16 · Public Outreach	0.00	1,000.00	-1,000.00	0.0%
Total 5230 · SPECIAL DISTRICT EXPENSE	380.05	6,430.00	-6,049.95	5.9%
5234 · TRAINING				
5234.1 · Staff Training	0.00	0.00	0.00	0.0%
5234.2 · Training Supplies	0.00	2,000.00	-2,000.00	0.0%
Total 5234 · TRAINING	0.00	2,000.00	-2,000.00	0.0%
5280 · OTHER GOVERNMENT AGENCIES				
5280.2 · HCPCA Air Trailer Annual Fee	0.00	1,000.00	-1,000.00	0.0%
Total 5280 · OTHER GOVERNMENT AGENCIES	0.00	1,000.00	-1,000.00	0.0%
5300 · LONG TERM DEBT - INTEREST	0.00	0.00	0.00	0.0%
5370 · EQUIPMENT PURCHASES				
5370.1 · PPE - Structural	0.00	0.00	0.00	0.0%
5370.2 · PPE - Wildland	0.00	0.00	0.00	0.0%
5370.3 · PPE - VLU	0.00	100.00	-100.00	0.0%
5370.5 · Equipment Fabrication	0.00	500.00	-500.00	0.0%
5370.6 · Firefighting Equipment	0.00	1,000.00	-1,000.00	0.0%
5370.8 · Computer Systems Upgrade	0.00	3,000.00	-3,000.00	0.0%
5370 · EQUIPMENT PURCHASES - Other	0.00	0.00	0.00	0.0%
Total 5370 · EQUIPMENT PURCHASES	0.00	4,600.00	-4,600.00	0.0%
Total SERVICE & SUPPLIES	128,877.27	325,684.12	-196,806.85	39.6%

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual

July through September 2020

	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
OTHER BUDGET FUNDING REQUIRED				
EQUIPMENT LOAN DEBT SERVICE				
5290 · LONG TERM DEBT - PRINCIPAL	0.00	0.00	0.00	0.0%
Total EQUIPMENT LOAN DEBT SERVICE	0.00	0.00	0.00	0.0%
OPERATING FUND TRANSFERS				
Contingency Fund Transfer	0.00	0.00	0.00	0.0%
CalPERS Unfunded Liability	367,591.00	3,658.41	363,932.59	10,047.8%
Total OPERATING FUND TRANSFERS	367,591.00	3,658.41	363,932.59	10,047.8%
Total OTHER BUDGET FUNDING REQUIRED	367,591.00	3,658.41	363,932.59	10,047.8%
6560 · PAYROLL EXPENSES	16,916.72			
Total Expense	1,223,277.98	1,065,745.08	157,532.90	114.8%
Net Ordinary Income	19,170.37	19,429.24	-258.87	98.7%
Net Income	19,170.37	19,429.24	-258.87	98.7%

Date: October 13, 2020
To: Board of Directors, Arcata Fire District
From: Justin McDonald, Fire Chief
Subject: Updates to District Policy 306 - Rapid Intervention/Two-In Two-Out

Background

As a result of a recent OSHA complaint, staff has updated the District's Rapid Intervention / Two-In Two-Out policy. These revisions were to clarify identified vagueness in the policy. This policy was presented to the District's safety committee and additional changes were recommended. The Committee approved the draft policy and it was then sent out for comments from suppression members. No comments were received during the 2-week review period and a Directive was issued to staff.

Recommendation

The policy is being presented as a consent item and unless the Board determines the need to pull the item for discussion, it is staff's recommendation that the policy be approved as presented.

District Funds Requested/Required

- No Impact/Not Applicable
- Funding Source Confirmed:
- Other:

Alternatives

The Board has the following alternatives:

1. Send back to the Safety Committee for revision
2. Take no action

Attachments

Attachment 1- Draft Revised Policy 306- Rapid Intervention/Two-In Two-Out



Arcata Fire Protection District
Fire Services Manual

Rapid Intervention/Two-In Two-Out

306.1 PURPOSE AND SCOPE

The purpose of this policy is to increase firefighter safety by implementing procedures for safeguarding and rescuing firefighters while operating in environments that are immediately dangerous to life and health (IDLH).

This policy applies to all members assigned to an incident and is designed to ensure immediate assistance for members who become lost, trapped or injured by adhering to the two-in/two-out standard and designating rapid intervention groupcrews (RIGRIC) (29 CFR 1910.134(g)(4)).

306.1.1 DEFINITIONS

Definitions related to this policy include:

Immediately dangerous to life and health (IDLH) - An atmospheric concentration of any toxic, corrosive or asphyxiant substance that to an unprotected person poses an immediate threat to life would cause irreversible adverse health effects or would impair an individual's ability to escape from a hazardous area. Interior atmospheric conditions at structure fires beyond the incipient stage are considered IDLH, as are a variety of rescue types.

Initial rapid intervention groupcrew (IRIGRIC) - A groupteam of at least two members (one of which cannot be the Incident Commander) located outside the IDLH atmosphere to initially monitor and provide emergency rescue for responders until a larger, more formalized rapid intervention groupcrew (RIGRIC) is created. One of the two members may be assigned to an additional role, as long as the individual is able to perform assistance or rescue activities without jeopardizing safety or health of any firefighter at the incident. An IRIGRIC is also known as two-in/two-out.

Rapid intervention groupcrew (RIGRIC) - A formalized designated groupteam of individuals or companies whose sole function is to prepare, monitor and provide for effective emergency rescue of responders in IDLH atmospheres.

306.2 POLICY

It is the policy of the Arcata Fire Protection District to ensure that adequate personnel are on scene before interior operations begin in any IDLH environment. However, nothing in this policy is meant to preclude firefighters from performing emergency rescue activities before an entire team has assembled.

306.3 PRE-DEPLOYMENT

Prior to initiating any fire attack in any IDLH environment with no confirmed rescue in progress, members should ensure that there are sufficient resources on-scene to establish two-in/two-out procedures (29 CFR 1910.134(9)(4)).

- (a) Members should ensure that at least two firefighters using self-contained breathing apparatus (SCBA) enter the IDLH environment and remain in voice or visual contact with one another at all times.

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Arcata Fire Protection District

Fire Services Manual

Rapid Intervention/Two-In Two-Out

- (b) At least two additional firefighters should be located outside the IDLH environment.
1. One of the two outside firefighters may be assigned to an additional role (not the incident commander role) so long as the individual is able to perform assistance or rescue activities without jeopardizing the safety or health of any firefighter working at the incident.

~~(c)~~ When the IRIC is initially established, it should be voiced out over the radio (tactical frequencies).

306.4 INITIAL DEPLOYMENT

A written personnel accountability system will be maintained whenever companies are operating at IDLH incidents. Individual crew names will be posted in a conspicuous location in the cab of district vehicles.

During the initial phase of an incident, confirmed rescues should take priority. When a confirmed rescue is in progress during the initial phase of an incident, emergency rescue activities may be performed before a designated **IRIGRIC** has assembled.

All members operating in IDLH environments should be tracked and accounted for at all times, except when it would preclude firefighters from performing emergency rescue activities during the initial phase of the incident.

306.5 RIGRIC DUTIES

The **RIGRIC** should be assembled from resources at the scene, whose sole function is to prepare for, monitor and provide effective emergency rescue for responders.

- (a) To the extent possible, visual, voice and signal line communication should be maintained between those working in the IDLH environment and the **RIGRIC** outside the IDLH environment.
- (b) **RIGRIC** members should not be involved in any other duties that divert attention or resources away from their primary mission of responder rescue.
1. Acceptable duties may include identifying and preparing access and emergency rescue egress points from affected areas, the pre-positioning of exterior ladders, forcible entry and other rescue equipment as needed at strategic locations.

~~(c)~~ Additional companies may be assigned to the **RIGRIC** as conditions warrant. For large incidents with multiple points of entry, multiple **RIGRICs** should be considered.

~~(e)~~~~(d)~~ Changes in crew assignments to the RIC should be done over the radio

306.6 EMERGENCY DEPLOYMENT OF A RIGRIC

When a firefighter-down or firefighter-missing broadcast is transmitted, all non-emergency radio traffic should be cleared from the radio channels that the missing or trapped firefighter is using. Non-affected personnel should switch to other tactical frequencies. At least two individuals should be dedicated solely to monitoring the tactical channel. One person should be responsible for gathering information on the identity, location and condition of trapped or missing firefighter, while

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Arcata Fire Protection District

Fire Services Manual

Rapid Intervention/Two-In Two-Out

the second person should communicate and offer support on the tactical channel.

For an emergency deployment of a [RIGRIC](#), a Rescue Branch Director position should be activated to coordinate the rescue as well as any fire activities in support of the rescue effort. Other divisions and groups may support the Rescue Branch Director's efforts by diverting fire spread through horizontal or vertical ventilation to draw fire away from the affected rescue areas and by placing hose streams to check fire spread and protect rescue efforts.

The [RIGRIC](#) supervisor should notify the Rescue Branch Director before making entry for emergency rescue. The Rescue Branch Director should provide any assistance that is appropriate to the situation. Additional resources should be ordered as needed, including additional [RIGRICs](#), medical treatment and transportation groups or other organizational elements.

DRAFT

Date: October 13, 2020
To: Board of Directors, Arcata Fire District
From: Justin McDonald, Fire Chief
Subject: Measure F Update

Background

This item will be a standing agenda item until the election is completed, and is an opportunity for staff and the Board to receive updates regarding Measure F. It is information only, with no action to be taken.

Recommendation

None

- **District Funds Requested/Required**

- No Impact/Not Applicable
- Funding Source Confirmed:
- Other:

Alternatives

The Board has the following alternatives:

1. Take no action
2. With direction, refer the topic back to staff for further consideration

Attachments

None

Date: October 13, 2020
To: Board of Directors, Arcata Fire District
From: Justin McDonald, Fire Chief
Subject: Declare Truck 8283 Surplus Equipment

Background

As of August 25th, Truck 8283 was placed out of service indefinitely. This decision was made based on the severe on-duty staffing constraints, the concern for rapid assembly of the two-in-two out team, the lack of consistent training and familiarization with the apparatus, recommendations from the truck ops committee, and a few recent accidents involving the truck. Additionally, the truck was not able to pass the annual certification due to some additional maintenance issues that were found. Since then, the repairs were made and the annual certification is pending review of the examiner.

Staff is requesting the Board provide direction as how to proceed with our truck. This vehicle is almost at the end of its operational life, next year it will be 20 years old. As this vehicle has aged, we have seen a corresponding increase in maintenance issues and repair costs. Over the last few years, it has been out of service for maintenance more days than it was in service. Furthermore, the chassis manufacture and aerial manufacture are both out of business, resulting in a difficulty to find parts.

Maintenance of the vehicle is just one component of the issue. The other two components are staffing and training to deploy the vehicle. Given the extremely limited staffing, we currently have, cross staffing the truck has become problematic, as we need two staffed engines to respond to the scene. Being that this is a unique piece of equipment, staff is required to conduct on-going refresher training in order to keep their skills proficient. Given that we have been forced to change our operations from a three-station response to a two-station response, truck training has not been a priority.

With the board's approval, staff would like to declare the truck as surplus property and begin the process to dispose of the vehicle. It would be the intent of staff to work with Brindlee Mountain Fire Apparatus to ascertain a value and potentially sell the vehicle. If there were minimal to no resale value, the vehicle would be sold at auction.

Recommendation

Staff is recommending the Board discuss, take public comment, and declare the truck surplus equipment and direct staff to proceed with the disposal of the vehicle.

District Funds Requested/Required

- No Impact/Not Applicable
- Funding Source Confirmed:
- Other:

Alternatives

The Board has the following alternatives:

1. Take no action
2. With direction, refer the topic back to staff for further consideration

Attachments

Attachment 1 – District Vehicle Replacement Plan

VEHICLE REPLACEMENT PLAN

1. PURPOSE

- a. To provide guidelines for the replacement of vehicles.

2. DEFINITIONS

- a. "Command Vehicle" refers to the vehicle the Duty Officer uses while on call
- b. "Staff Vehicles" refers to vehicles assigned to the Chief Officers.
- c. "Operations Vehicles" refers to Engines, Aerial Trucks, Water Tenders, and Rescues.
- d. "Support Vehicles" refers to pool vehicles assigned to the fire stations.

3. POLICY

- a. Command Vehicles/Staff Vehicles
 - i. Command vehicles/Staff Vehicles shall be replaced based on the following criteria:
 1. Vehicle has exceeded 70,000 miles of use
 2. Vehicle has exceeded 5 years of continuous service
 3. Vehicle no longer meets the District's operational or logistical needs
 4. The vehicle has been identified as requiring excessive mechanical repairs or upkeep
- b. Operations vehicles
 - i. Engines shall be replaced after 15 years of service from front line service and shall serve as a reserve for 5 years.
 - ii. Aerial Truck shall be replaced after 20 years of front line service.
 - iii. Rescue shall be replaced after 20 years of service.
 - iv. Water Tender shall be replaced after 25 years of service.

VEHICLE REPLACEMENT PLAN

- c. Support vehicles
 - i. Support vehicles shall be considered for replacement based on the following criteria:
 1. Vehicle has exceeded 100,000 miles of use
 2. Vehicle has exceeded 8 years of continuous service
 3. Vehicle no longer meets the District's operational or logistical support needs
 4. The vehicle has been identified as requiring excessive mechanical repairs or upkeep
- d. The Fire Chief shall have the right to alter the replacement schedule based on a needs analysis, the assigned use of the vehicle, or budgetary considerations.
- e. The Operations Division shall track vehicles and determine the budget year that the vehicles will meet their replacement trigger points allowing for appropriate budget and expenditure preparation.

UNIT	VEHICLE DESCRIPTION AND ASSIGNMENT	AGE
102	1988 Beck/Ford --Type 1 Engine (E8212)	26**
104	1994 Pierce -- Rescue (R8274)	20*
106	1998 Central States/Freightliner -- Water Tender (WT8258)	16
107	2001 American LaFrance/LTI -- Aerial 100 Foot Platform (T8283)	13
108	2007 Ferrara -- Type 1 Engine (E8211)	7
109	2007 Ferrara -- Type 1 Engine (E8216)	7
110	2007 Ferrara/International -- Type III Engine (E8239)	7
111	2009 Interstate Trailer -- MCI Trailer (R8271)	5
112	2011 Ferrara -- Type 1 Engine (E8217)	3
113	2011 Ferrara -- Type 1 Engine (E8215)	3
203	2008 Ford F-350 Pickup -- Duty Vehicle	6
204	2008 Ford F-350 Pickup -- Operations Chief (McDonald)	6
205	2008 Ford F-350 Pickup -- Training Chief (Campbell)	6
206	2009 Ford F-250 Pickup -- McKinleyville Station Pool Vehicle	5
207	2010 Chevrolet Impala -- Fire Chief (Cowan)	4

* Due for replacement

** The engine was refurbished in 2011

Date: October 13, 2020
To: Board of Directors, Arcata Fire District
From: Justin McDonald, Fire Chief
Subject: Consider Assistance by Hire Agreement with Humboldt Bay Fire for Truck Response to the Arcata Fire District.

Background

The status of the ladder truck was presented during the last meeting and the Board was advised that since it is still out of service, staff would be presenting a plan for consideration at a future meeting. Since that time, staff has worked with Chief Robertson from Humboldt Bay Fire (HBF) to develop an Assistance by Hire Agreement for the use of HBF's truck. This agreement was modeled after the agreement that CalFire uses to hire local government equipment. The agreement allows for up to 2 hours of use as mutual aid and with incidents that run longer, it would convert to an assistance by hire. The agreement stipulates that if used as assistance by hire, HBF would be compensated at \$560 per hour, from time of request to when the unit is back in quarters.

Annually the District budgets \$10,000 for the aerial maintenance and certification of our ladder truck. If the Board is in approval of the agreement, this fund will be repurposed to pay for the ABH agreement. Based on that dollar amount, the District can afford sixteen (16) hours of truck use annually. After reviewing past incident needs, it would appear that this agreement would have been used 3 to 5 times during a one-year period. The benefit of this agreement is that the District would be receiving a fully staffed and trained truck company, without the maintenance or training cost that we have currently.

Recommendation

Staff is recommending the Board consider the information provided, take public comment, discuss and approve the Assistance by Hire Agreement and authorize the Chief to sign the agreement.

District Funds Requested/Required

- No Impact/Not Applicable
- Funding Source Confirmed: FY Budget 20/21 5120.6 Truck 8283 Aerial Service
- Other:

Alternatives

The Board has the following alternatives:

1. Take no action
2. With direction, refer the topic back to staff for further consideration

Attachments

Attachment 1 – Agreement for Truck Response with Humboldt Bay Fire



HUMBOLDT BAY FIRE

Joint Powers Authority

533 C Street • Eureka, California 95501-0340 • (707) 441-4000
Fax (707) 441-4133 • www.hbfire.org • email: info@hbfire.org

AGREEMENT FOR TRUCK RESPONSE SERVICES BETWEEN HUMBOLDT BAY FIRE JOINT POWERS AUTHORITY AND THE ARCATA FIRE PROTECTION DISTRICT

THIS AGREEMENT, dated October 1, 2020, is made and entered into by and between the ARCATA FIRE PROTECTION DISTRICT (ARCATA), a special district, and the HUMBOLDT BAY FIRE JOINT POWERS AUTHORITY (JPA), a joint powers authority.

RECITALS

WHEREAS, ARCATA desires to obtain Truck Response Services from the JPA as defined herein; and

WHEREAS, ARCATA has reserved an amount sufficient to cover the estimated costs of the work to be done, and agrees to honor claims against ARCATA funds for the performance of the work; and

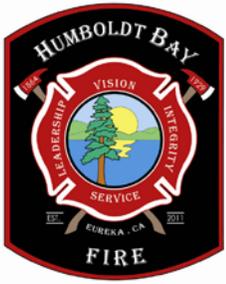
WHEREAS, JPA is willing and authorized by the JPA Board to provide Truck Response Services for ARCATA;

NOW, THEREFORE, the parties in order to efficiently provide such legal and other duties agree, through one Agreement, as follows:

AGREEMENT

I. TRUCK RESPONSE SERVICES

A. Services to Contract. For the term of this contract, or until termination by either party, JPA agrees to provide Truck Response Services to ARCATA. "Truck Response Services" shall be defined as: response of ladder truck as requested under mutual aid agreement within the Arcata jurisdiction. The first two hours are considered mutual aid and not reimbursable. After 2 hours, they will be switched to "assistance by hire" status, which would be compensated starting at the time of the initial request and ending when resources are back in quarters. JPA reserves the right to recall Truck Response during ARCATA incident if needed in JPA jurisdiction for incident.



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B. Frequency of Service. Truck Response Services will be provided by JPA to ARCATA on an as needed basis.

C. Term. JPA shall commence Truck Response services for ARCATA upon the execution by all parties to this Agreement.

D. Billing Rates. ARCATA shall pay JPA for Truck Response Services at an hourly rate of \$560 per hour, starting at the time of the initial request and ending when resources are back in quarters. A 10% admin fee will be administered as part of the invoice.

E. Billing and Payment Responsibilities. JPA will send invoices within ten (10) days after the incident. Payment shall be made to JPA within 30 days of receipt of statement. Payment shall be made by ARCATA to JPA and is due within 30 days of receipt of statement.

F. Termination of Services. JPA may terminate its services at any time for good cause. Good cause exists if (a) any statement is not paid within 60 days of its date; (b) ARCATA fails to meet any other obligation under this Agreement and continues in that failure for 15 days after written notice is sent to ARCATA; (c) JPA and/or ARCATA are impacted by budget or staff cuts; or (d) any other circumstance exists in which ethical rules of the legal profession mandate or permit termination, including situations where a conflict of interest arises. In the event of termination, the JPA and ARCATA agrees to otherwise cooperate in effecting that termination.

JPA and/or ARCATA may terminate Truck Response Services at any time by sending sixty (60) days' written notice pursuant to Section I.G. After receiving such written notice, JPA will cease providing Truck Response Services on the date specified and will send a final bill for all services rendered prior to termination.

Termination of services, whether by JPA or by ARCATA, will not relieve ARCATA's obligation to pay for services rendered and costs incurred before services formally terminated.

G. Notices. Any notices, bills, invoices, or reports required by this Agreement shall be sufficient if sent by the parties in the United States mail, postage paid, to the address noted below, or electronically to info@hbfire.org:



HUMBOLDT BAY FIRE

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Fire Chief
Arcata Fire District 2149 Central Avenue
McKinleyville, CA 95519

Fire Chief
Humboldt Bay Fire Joint
Powers Authority 533 C
Street
Eureka, CA 95501

II. GENERAL PROVISIONS APPLICABLE TO ENTIRE AGREEMENT

- A. Entire Agreement: Full Understanding; Modifications in Writing. This Agreement contains our entire agreement between the parties. Any modifications or additions to this Agreement must be made in writing and signed by authorized representatives of both JPA and ARCATA.
- B. Indemnification: ARCATA shall indemnify, defend, and hold harmless JPA and its officers, officials, employees and volunteers without limitation from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of any activities covered by this Agreement and any amendments thereto.
- C. Applicable Law. This Agreement shall be construed and interpreted in accordance with the laws of the State of California.
- D. Authority to Execute. Each individual executing this Agreement, on behalf of the respective party, warrants that he/she is authorized to do so and that this Agreement constitutes the legally binding obligation of the entity which he/she represents.
- E. Severability. The parties to this Agreement intend that the sections, paragraphs, sentences, clauses, and phrases of this Agreement are severable, and if any phrase, clause, sentence, paragraph, or section of this Agreement shall be declared invalid by judgment or decree of a court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Agreement.

IN WITNESS WHEREOF, ARCATA and JPA have caused this Agreement to be executed by their duly-authorized representatives effective on the date set forth above.



HUMBOLDT BAY FIRE

Joint Powers Authority

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Sean Robertson, Fire Chief
Humboldt Bay Fire JPA

Justin McDonald, Fire Chief
Arcata Fire Protection District

Date

Date: October 13, 2020
To: Board of Directors, Arcata Fire District
From: Justin McDonald, Fire Chief
Subject: Fiscal Year End 2019/20 Final Report

Background

Staff has worked with the District's accountant to close out FY 19/20. Compared to the Mid-Year revised Budget, the District's revenues went up 3.31%, salaries & benefits expenses were relatively flat, only up .22%. The service & supplies was down 10.6%. In total, the District ended the 19/20 Fiscal Year with \$60,271 deficit. Funds from the Contingency Reserve Fund were utilized to cover the deficit.

JJACPA will be conducting the Fiscal Year 2019/20 financial audit in mid-October.

Recommendation

This item is for information only, no action is being recommended.

District Funds Requested/Required

- No Impact/Not Applicable
- Funding Source Confirmed:
- Other:

Alternatives

The Board has the following alternatives:

1. Take no action

Attachments

Attachment 1 - Year End Budget Summary for Fiscal Year 2019/20

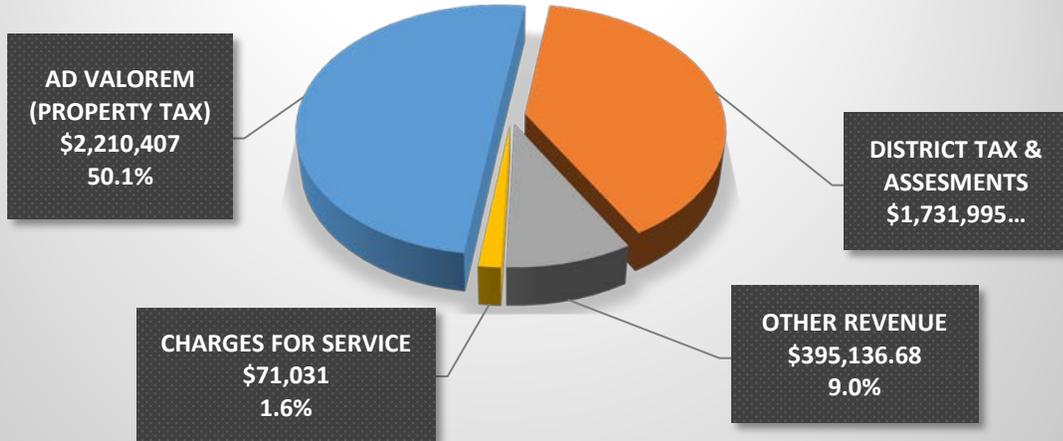


YEAR END BUDGET SUMMARY FOR FISCAL YEAR 2019/20

REVENUES

AD VALOREM (PROPERTY TAX)	\$2,210,407
DISTRICT TAX & ASSESMENTS	\$1,731,995
OTHER REVENUE	\$395,136.68
CHARGES FOR SERVICE	\$71,031

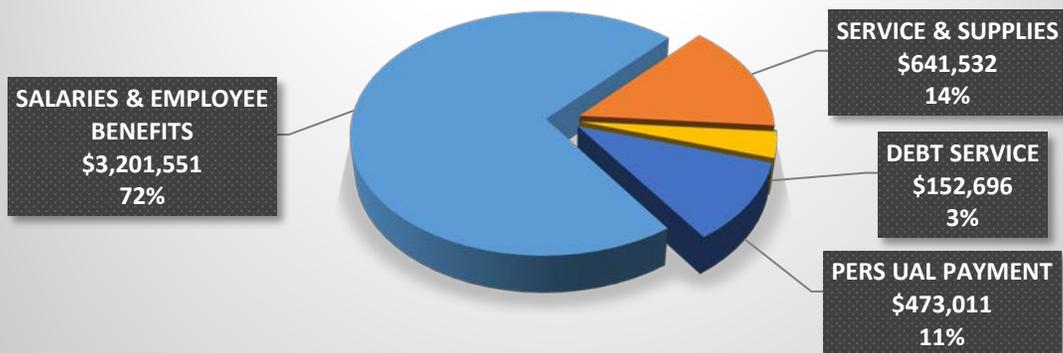
Revenues FY 19/20



EXPENDITURES

SALARIES & EMPLOYEE BENEFITS	\$3,201,551
SERVICE & SUPPLIES	\$641,532
CAPITAL OUTLAY	\$0
DEBT SERVICE	\$152,696
PERS UAL PAYMENT	\$473,011
Surplus (Deficit)	(\$60,221)

Expenses FY 19/20



Arcata Fire District
Financial Summary
Year End Fiscal Year 2019-20

Revenue Sources	General Operation Fund	1996 Special Tax	2006 Benefit Assesment (1)	Prevention Fees	Grants	Measure Z	CalFire/OES	TOTAL Operational Fund
County Tax Revenue	\$2,372,742	-	-	-	-	-	-	\$2,372,742
District Assesment &Tax	-	\$320,740	\$1,411,255	-	-	-	-	\$1,731,995
Use of Money	\$33,006	-	-	-	-	-	-	\$33,006
Intergovernmental	\$70,904	-	-	-	\$0	\$62,500	\$60,076	\$193,480
Charges for Service	\$15,233	-	-	\$55,798	-	-	-	\$71,031
Other Revenue	\$6,315	-	-	-	-	-	-	\$6,315
Total Revenue	\$2,498,200	\$320,740	\$1,411,255	\$55,798	\$0	\$62,500	\$60,076	\$4,408,569
Expenditures and Appropriations								
Personnel	\$2,061,543	\$293,432	\$737,595	\$88,574	-	-	\$20,407	\$3,201,551
Services & Supplies	\$287,132	\$27,308	\$211,706	-	-	\$115,387	-	\$641,532
Grants and Other Assistance	-	-	-	-	-	-	-	\$0
Debt Service	-	-	\$152,696	-	-	-	-	\$152,696
Capital Expense	-	-	-	-	-	-	-	\$0
Other Required Budget Expenses	\$329,051	-	\$143,960	-	-	-	-	\$473,011
Total Expenditures	\$2,677,726	\$320,740	\$1,245,957	\$88,574	\$0	\$115,387	\$20,407	\$4,468,790
Fund Balance	(\$179,525)	\$0	\$165,298	(\$32,776)	\$0	(\$52,887)	\$39,669	(\$60,221)
Transfer from Contingency Funds								\$60,221
Net Change in Fund Balance								(\$0)
Operating Fund Balance needed on July 1, 2019					\$2,234,395			
Fund Balances - Beginning							\$2,236,013	
Fund Balances - Ending							\$2,236,013	
Underfunded							(\$1,618)	

Footnote #1 - The Benefit Assesment funds 1 Battalion Chief, 3 Fire Captains, 3 Firefighters, 1/3 of the operations, and the debt service on Apparatus Loan

Detailed Budget

	Approved FY 19/20	Mid Year Revision	Fiscal Year End ACTUALS	Percent Change from Mid Year
REVENUE				
TAX REVENUE				
101117 · PROPERTY TAX-CURRENT-SECURED	\$ 2,178,318	\$ 2,126,388	\$ 2,210,407	▲ 3.95%
102500 · PROPERTY TAX-CURRENT-UNSECURED	\$ 87,000	\$ 87,000	\$ 89,290	▲ 2.63%
800030 · PROPERTY TAX-PRIOR YEARS	\$ 33,000	\$ 10,390	\$ 32,345	▲ 211.31%
800040 · SUPPLEMENTAL TAXES- CURRENT	\$ 27,000	\$ 27,000	\$ 33,731	▲ 24.93%
800041 · SUPPLEMENTAL TAXES-PRIOR YEARS	\$ 4,500	\$ 4,500	\$ 6,969	▲ 54.87%
113100 · STATE TIMBER TAX	\$ 1,000	\$ 312	\$ 984	▲ 215.34%
800050 · PROPERTY ASSESSMENTS	\$ 1,725,118	\$ 1,725,118	\$ 1,731,995	▲ 0.40%
Total TAX REVENUE	\$ 4,055,936	\$ 3,980,396	\$ 4,105,721	▲ 3.15%
USE OF MONEY & PROPERTY				
800190 · INTEREST INCOME	\$ 23,500	\$ 23,500	\$ 33,006	▲ 40.45%
Total USE OF MONEY & PROPERTY	\$ 23,500	\$ 23,500	\$ 33,006	▲ 40.45%
INTERGOVERNMENTAL				
800451 · HOMEOWNERS PROP. TAX REL	\$ 26,000	\$ 3,782	\$ 25,216	▲ 566.73%
800580 · FEDERAL AID IN-LIEU TAX	\$ -	\$ -	\$ 111	
800600 · OTHER GOVERNMENT AGENCIES	\$ 113,478	\$ 122,055	\$ 108,078	▼ -11.45%
800944 · GRANT REVENUE	\$ -	\$ 9,601	\$ -	▼ -100.00%
800950 · FIREFIGHTING REIMBURSEMENTS	\$ -	\$ 41,505	\$ 60,076	▲ 44.74%
Total INTERGOVERNMENTAL	\$ 139,478	\$ 177,255	\$ 193,480	▲ 9.15%
CHARGES FOR SERVICES				
800155 · PREVENTION FEES	\$ 19,000	\$ 19,000	\$ 11,604	▼ -38.92%
800156 · R1/R2 INSPECTION FEES	\$ 39,000	\$ 45,000	\$ 44,194	▼ -1.79%
800946 · INCIDENT REVENUE RECOVERY FEES	\$ 17,000	\$ 17,000	\$ 9,983	▼ -41.28%
800700 · OTHER SERVICES	\$ -	\$ -	\$ 5,250	#DIV/0!
Total CHARGES FOR SERVICES	\$ 75,000	\$ 81,000	\$ 71,031	▼ -12.31%
OTHER REVENUE				
800920 · SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	#DIV/0!
800940 · OTHER REVENUE	\$ 5,000	\$ 5,000	\$ 3,801	▼ -23.98%
Donations	\$ -	\$ -	\$ 651	#DIV/0!
800940 · OTHER REVENUE - Other	\$ 5,000	\$ 5,000	\$ 3,150	▼ -37.00%
800941 · REFUNDS	\$ 100	\$ 100	\$ 915	▲ 814.83%
800942 · INCIDENT REPORTS	\$ 200	\$ 200	\$ 615	▲ 207.61%
Total OTHER REVENUE	\$ 5,300	\$ 5,300	\$ 5,331	▲ 0.59%
TOTAL OPERATING REVENUE	\$ 4,299,214	\$ 4,267,451	\$ 4,408,569	▲ 3.31%

Detailed Budget

	Draft Final FY 19/20	Mid Year Revision	Fiscal Year End ACTUALS	Percent Change from Mid Year
EXPENSES				
SALARIES & EMPLOYEE BENEFITS				
5010 · SALARIES AND WAGES				
5010.1 · Full-Time	\$ 1,459,838	\$ 1,439,867	\$ 1,455,756	▲ 1.10%
5010.2 · CTO Payout	\$ 230,650	\$ 250,650	\$ 232,313	▼ -7.32%
5010.3 · Settlement Pay/Vacation	\$ 30,000	\$ 17,550	\$ 25,463	▲ 45.09%
5010.4 · Holiday Pay	\$ -	\$ 15,000	\$ 47,267	▲ 215.11%
5010.5 · Deferred Compensation	\$ 62,400	\$ 62,816	\$ 59,600	▼ -5.12%
5010.6 · Part-Time (Hourly)	\$ 82,280	\$ 82,280	\$ 69,312	▼ -15.76%
5010.8 · CalFire/OES Pay	\$ -	\$ 19,930	\$ 20,407	▲ 2.39%
Total 5010 · SALARIES AND WAGES	\$ 1,865,167	\$ 1,888,093	\$ 1,910,117	▲ 1.17%
5020 · RETIREMENT				
5020.1 · CalPERS Retirement	\$ 406,960	\$ 401,589	\$ 441,668	▲ 9.98%
5020.3 · Social Security	\$ 5,101	\$ 5,101	\$ 4,196	▼ -17.75%
5020.4 · Medicare	\$ 22,256	\$ 22,071	\$ 27,117	▲ 22.86%
5020.5 · CalPERS Section 218 Admin Fee	\$ 650	\$ 650	\$ -	▼ -100.00%
Total 5020 · RETIREMENT	\$ 434,968	\$ 429,411	\$ 472,981	▲ 10.15%
5030 · GROUP INSURANCE				
5030.1 · Health Insurance (Employees)	\$ 481,114	\$ 472,846	\$ 432,100	▼ -8.62%
5030.2 · Health Insurance (Retirees)	\$ 246,091	\$ 254,317	\$ 247,695	▼ -2.60%
5030.3 · Retiree Health Admin Fees	\$ 4,068	\$ 4,068	\$ 1,340	▼ -67.06%
5030.4 · Dental & Life Insurance	\$ 36,021	\$ 36,068	\$ 35,783	▼ -0.79%
5030.5 · Air Ambulance Insurance	\$ 2,595	\$ 2,661	\$ 2,024	▼ -23.94%
5030.6 · Vision	\$ 7,000	\$ 7,000	\$ 4,354	▼ -37.80%
5030.7 · Long Term Disability Insurance	\$ 7,590	\$ 7,755	\$ 7,260	▼ -6.38%
5030.8 · Medical Reimbursement-Fire Chief	\$ 3,000	\$ 3,000	\$ 2,985	▼ -0.50%
Total 5030 · GROUP INSURANCE	\$ 787,479	\$ 787,715	\$ 733,540	▼ -6.88%
Total 5033 · UNEMPLOYMENT INSURANCE	\$ 5,000	\$ 5,000	\$ 690	▼ -86.20%
5035 · WORKER'S COMPENSATION				
5035.1 · PRIMARY	\$ 47,579	\$ 47,579	\$ 47,579	■ 0.00%
5035.2 · EXCESS	\$ 22,606	\$ 22,606	\$ 22,606	■ 0.00%
5035.3 · ADMIN FEE	\$ 14,037	\$ 14,037	\$ 14,037	■ 0.00%
Total 5035 · WORKER'S COMPENSATION	\$ 84,222	\$ 84,222	\$ 84,222	■ 0.00%
Total SALARIES & EMPLOYEE BENEFITS	\$ 3,176,836	\$ 3,194,441	\$ 3,201,551	▲ 0.22%
SERVICE & SUPPLIES				
5050 · CLOTHING & PERSONAL SUPPLIES				
5050.1 · Uniforms	\$ 18,000	\$ 18,000	\$ 16,885	▼ -6.19%
5050.2 · Station Boots	\$ 2,000	\$ 2,000	\$ 351	▼ -82.43%
Total 5050 · CLOTHING & PERSONAL SUPPLIES	\$ 20,000	\$ 20,000	\$ 17,237	▼ -13.82%
5060 · COMMUNICATIONS				
5060.1 · Phones & Internet	\$ 35,000	\$ 35,000	\$ 20,544	▼ -41.30%
5060.2 · Alarm Monitoring	\$ 3,000	\$ 3,000	\$ 2,017	▼ -32.77%
FREEZE 5060.3 · Communication - Miscellaneous	\$ 500	\$ -	\$ -	#DIV/0!
5060.4 · HCFA Radio System Annual Fee	\$ 1,600	\$ 1,600	\$ -	▼ -100.00%
Total 5060 · COMMUNICATIONS	\$ 40,100	\$ 39,600	\$ 22,561	▼ -43.03%
5080 · FOOD				
LIMIT 5080.1 · Food/Rehab Supplies	\$ 1,500	\$ 1,000	\$ 839	▼ -16.07%
LIMIT 5080.2 · Drinking Water	\$ 500	\$ 400	\$ 68	▼ -83.09%
Total 5080 · FOOD	\$ 2,000	\$ 1,400	\$ 907	▼ -35.22%
5090 · HOUSEHOLD EXPENSE				
LIMIT 5090.1 · Station Supplies	\$ 3,300	\$ 3,300	\$ 2,896	▼ -12.23%
LIMIT 5090.2 · Garbage Service	\$ 4,590	\$ 4,590	\$ 4,742	▲ 3.31%
Total 5090 · HOUSEHOLD EXPENSE	\$ 7,890	\$ 7,890	\$ 7,638	▼ -3.19%
5100 · INSURANCE				
5100.1 · Liability Insurance	\$ 18,018	\$ 18,018	\$ 18,018	■ 0.00%
Total 5100 · INSURANCE	\$ 18,018	\$ 18,018	\$ 18,018	■ 0.00%
5120 · MAINTENANCE-EQUIPMENT				
LIMIT 5120.1 · Fire Apparatus	\$ 30,000	\$ 30,000	\$ 21,658	▼ -27.81%
LIMIT 5120.2 · Officers Vehicles	\$ 5,000	\$ 5,000	\$ 5,089	▲ 1.78%
FREEZE 5120.3 · Hose & Ladder Testing	\$ 6,800	\$ 6,210	\$ 6,210	▼ 0.00%
FREEZE 5120.4 · Hose Repair	\$ 500	\$ -	\$ -	#DIV/0!
5120.5 · Truck 8283 Aerial Inspection	\$ 600	\$ 600	\$ -	▼ -100.00%
5120.6 · Truck 8283 Aerial Service	\$ -	\$ -	\$ -	#DIV/0!
FREEZE 5120.7 · SCBA	\$ 6,000	\$ 5,560	\$ 1,989	▼ -64.23%
5120.8 · Hydraulic Rescue Tool Service	\$ -	\$ -	\$ -	#DIV/0!
LIMIT 5120.9 · Power Tools Maintenance	\$ 350	\$ 350	\$ 94	▼ -73.14%
LIMIT 5120.10 · AED Annual Maintenance	\$ 5,200	\$ 5,200	\$ 4,242	▼ -18.42%
LIMIT 5120.11 · Fire Extinguisher Maintenance	\$ 1,200	\$ 1,200	\$ 370	▼ -69.18%
LIMIT 5120.12 · Equipment Maintenance - Misc	\$ 500	\$ 500	\$ 251	▼ -49.79%
Total 5120 · MAINTENANCE-EQUIPMENT	\$ 56,150	\$ 54,620	\$ 39,902	▼ -26.95%
5121 · MAINTENANCE-ELECTRONICS				
FREEZE 5121.1 · Computers	\$ 1,000	\$ 500	\$ 324	▼ -35.10%
FREEZE 5121.2 · Radios, Pagers, & FireCom	\$ 400	\$ -	\$ -	#DIV/0!
LIMIT 5121.3 · Batteries	\$ 1,500	\$ 1,500	\$ 96	▼ -93.59%
Total 5121 · MAINTENANCE-ELECTRONICS	\$ 2,900	\$ 2,000	\$ 421	▼ -78.97%
Total 5122 · FUEL	\$ 35,000	\$ 35,000	\$ 32,497	▼ -7.15%

Detailed Budget

5126 · UTILITIES					#DIV/0!
5126.1 · P G & E	\$ 30,000	\$ 30,000	\$ 33,331	▲ 11.10%	
5126.2 · Water & Sewer	\$ 6,000	\$ 6,000	\$ 6,147	▲ 2.45%	
Total 5126 · UTILITIES	\$ 36,000	\$ 36,000	\$ 39,478	▲ 9.66%	
5130 · MAINTENANCE-STRUCTURE				#DIV/0!	
FREEZE 5130.1 · General Structure Maintenance	\$ 1,000	\$ 1,030	\$ 1,610	▲ 56.30%	
FREEZE 5130.2 · Grounds Maintenance	\$ 500	\$ 1,465	\$ 1,652	▲ 12.77%	
FREEZE 5130.3 · Emergency Power Maintenance	\$ 2,000	\$ 1,500	\$ 1,709	▲ 13.91%	
Total 5130 · MAINTENANCE-STRUCTURE	\$ 3,500	\$ 3,995	\$ 4,971	▲ 24.42%	
Total 5140 · MEDICAL SUPPLIES	\$ 4,000	\$ 4,000	\$ 1,690	▼ -57.76%	
5150 · DUES & SUBSCRIPTIONS				#DIV/0!	
5150.1 · I Am Responding Annual Fee	\$ -	\$ -	\$ -	#DIV/0!	
5150.2 · Scheduling Program Annual Fee	\$ 2,547	\$ 2,547	\$ 2,547	■ 0.00%	
5150.4 · Parcel Quest Annual Fees	\$ 1,800	\$ 1,800	\$ 1,799	▼ -0.06%	
FREEZE 5150.6 · Dues	\$ 1,200	\$ 520	\$ 520	■ 0.00%	
FREEZE 5150.7 · Subscriptions	\$ 1,900	\$ 1,340	\$ 3,417	▲ 154.99%	
5150.8 · Google Services	\$ 1,800	\$ 1,800	\$ 2,730	▲ 51.66%	
5150.9 · Emergency Reporting Software	\$ 3,218	\$ 3,218	\$ 3,218	■ 0.00%	
5150.10 · eDispatches Software	\$ 1,750	\$ 1,750	\$ 1,548	▼ -11.54%	
5150.11 · Humboldt Cnty Fire Chiefs' Assoc	\$ 800	\$ 800	\$ 800	■ 0.00%	
Total 5150 · DUES & SUBSCRIPTIONS	\$ 15,015	\$ 13,775	\$ 16,579	▲ 20.35%	
Total 5160 · MISCELLANEOUS EXPENSE	\$ 1,000	\$ 1,000	\$ 922	▼ -7.77%	
Total 5170 · OFFICE SUPPLIES	\$ 4,500	\$ 4,500	\$ 1,057	▼ -76.51%	
Total 5171 · POSTAGE & SHIPPING	\$ 1,000	\$ 1,000	\$ 509	▼ -49.08%	
5180 · PROFESSIONAL & SPECIAL SERVICES				#DIV/0!	
5180.1 · Dispatch Contract (CalFire)	\$ 125,340	\$ 138,580	\$ 115,387	▼ -16.74%	
5180.2 · Legal Services	\$ 40,000	\$ 40,000	\$ 39,295	▼ -1.76%	
5180.3 · Audit Services	\$ 10,000	\$ 10,000	\$ 9,464	▼ -5.36%	
5180.4 · Accountant/Bookkeeping	\$ 10,000	\$ 10,000	\$ 5,957	▼ -40.43%	
5180.5 · Shredding Services	\$ 400	\$ 400	\$ 188	▼ -53.01%	
5180.6 · CAD Interface Maintenance Fee	\$ 1,750	\$ 2,000	\$ 2,000	■ 0.00%	
5180.8 · OPEB Report	\$ 7,000	\$ 7,000	\$ 9,150	▲ 30.71%	
5180.9 · Medical exam/Drug Screening	\$ 5,000	\$ 5,000	\$ 1,457	▼ -70.86%	
5180.11 · Background Checks	\$ 3,000	\$ 4,245	\$ 4,245	■ 0.00%	
5180.12 · IT Services	\$ 26,000	\$ 26,000	\$ 37,615	▲ 44.67%	
5180.15 · Miscellaneous Services	\$ 500	\$ 500	\$ -	▼ -100.00%	
FREEZE 5180.16 · Human Resource Services	\$ 15,000	\$ 13,600	\$ 6,032	▼ -55.65%	
Total 5180 · PROFESSIONAL & SPECIAL SERVICES	\$ 243,990	\$ 257,325	\$ 230,789	▼ -10.31%	
Total 5190 · PUBLICATIONS & NOTICES	\$ 1,000	\$ 1,000	\$ 312	▼ -68.80%	
5200 · LEASES-EQUIPMENT				#DIV/0!	
5200.1 · Copier	\$ 6,500	\$ 6,500	\$ 6,681	▲ 2.78%	
Total 5200 · LEASES-EQUIPMENT	\$ 6,500	\$ 6,500	\$ 6,681	▲ 2.78%	
Total 5210 · RENT	\$ 96,000	\$ 96,000	\$ 96,000	■ 0.00%	
5230 · SPECIAL DISTRICT EXPENSE				#DIV/0!	
5230.1 · Property Tax Admin Fee	\$ 54,458	\$ 54,458	\$ 61,275	▲ 12.52%	
5230.2 · Tax Roll Direct Charge Fee	\$ 5,228	\$ 6,217	\$ 6,217	■ 0.00%	
5230.3 · LAFCO Annual Fee	\$ 4,357	\$ 4,357	\$ 3,539	▼ -18.78%	
5230.4 · Greenway Partners	\$ 2,000	\$ 2,000	\$ 394	▼ -80.31%	
5230.5 · Assessment Adjustments/Refunds	\$ 1,000	\$ 1,000	\$ 108	▼ -89.20%	
FREEZE 5230.6 · Public Education Supplies	\$ 1,500	\$ 700	\$ 470	▼ -32.86%	
FREEZE 5230.7 · Fire Prevention Supplies	\$ 1,500	\$ 400	\$ 253	▼ -36.74%	
FREEZE 5230.8 · Certifications	\$ 1,000	\$ 300	\$ 1,007	▲ 235.67%	
FREEZE 5230.10 · Recruitment	\$ 500	\$ 500	\$ -	▼ -100.00%	
5230.11 · Bank Fees	\$ 1,000	\$ 1,000	\$ 325	▼ -67.50%	
5230.12 · DWR Grant Expense	\$ -	\$ -	\$ -	#DIV/0!	
FREEZE 5230.14 · Recognition, Shields, & Badges	\$ 1,000	\$ 500	\$ 127	▼ -74.61%	
FREEZE 5230.15 · Health & Wellness	\$ 530	\$ -	\$ 76	#DIV/0!	
5230.16 · Public Outreach	\$ 20,000	\$ 20,000	\$ 7,498	▼ -62.51%	
5230 · Other	\$ -	\$ -	\$ -	#DIV/0!	
Total 5230 · SPECIAL DISTRICT EXPENSE	\$ 94,073	\$ 91,432	\$ 81,289	▼ -11.09%	
5234 · TRAINING				#DIV/0!	
FREEZE 5234.1 · Staff Training	\$ -	\$ 1,500	\$ 1,657	▲ 10.44%	
FREEZE 5234.2 · Training Supplies	\$ 2,000	\$ 1,000	\$ 3,079	▲ 207.91%	
Total 5234 · TRAINING	\$ 2,000	\$ 2,500	\$ 4,736	▲ 89.43%	
5280 · OTHER GOVERNMENT AGENCIES				#DIV/0!	
5280.2 · HCFA Air Trailer Annual Fee	\$ 1,000	\$ 1,000	\$ -	▼ -100.00%	
Total 5280 · OTHER GOVERNMENT AGENCIES	\$ 1,000	\$ 1,000	\$ -	▼ -100.00%	
5370 · EQUIPMENT PURCHASES				#DIV/0!	
5370.1 · PPE - Structural	\$ -	\$ -	\$ -	#DIV/0!	
5370.2 · PPE - Wildland	\$ -	\$ -	\$ -	#DIV/0!	
FREEZE 5370.3 · PPE - VLU	\$ 100	\$ -	\$ -	#DIV/0!	
5370.4 · Fire Hose	\$ -	\$ -	\$ -	#DIV/0!	
FREEZE 5370.5 · Equipment Fabrication	\$ 500	\$ -	\$ -	#DIV/0!	
FREEZE 5370.6 · Firefighting Equipment	\$ 1,000	\$ 800	\$ 777	▼ -2.88%	
5370.8 · Computer Systems Upgrade	\$ 3,000	\$ 3,000	\$ 1,354	▼ -54.88%	
Total 5370 · EQUIPMENT PURCHASES	\$ 4,600	\$ 3,800	\$ 2,131	▼ -43.93%	
Total SERVICE & SUPPLIES	\$ 711,445	\$ 717,564	\$ 641,532	▼ -10.60%	

Detailed Budget

TOTAL OPERATING EXPENSES	\$ 3,888,280	\$ 3,912,005	\$ 3,843,083	▼ -1.76%
CHANGE IN NET ASSETS FROM OPERATIONS	\$ 410,934	\$ 302,048	\$ 565,486	▲ 87.22%
OTHER BUDGET FUNDING REQUIRED				
CAPITAL EXPENSE				
Equipment	\$ -	\$ -	\$ -	
Construction Improvements	\$ -	\$ -	\$ -	
Total CAPITAL EXPENSE	\$ -	\$ -	\$ -	
EQUIPMENT LOAN DEBT SERVICE				
5300 · LONG TERM DEBT - INTEREST	\$ 15,209	\$ 15,209	\$ 15,209	▬ 0.00%
5290 · LONG TERM DEBT - PRINCIPAL	\$ 152,696	\$ 152,696	\$ 152,696	▬ 0.00%
Total DEBT SERVICE	\$ 152,696	\$ 152,696	\$ 152,696	▬ 0.00%
MANDATORY RESERVES				
Contingency	\$ -	\$ -	\$ -	
PERS Unfunded Liab	\$ 473,011	\$ 473,011	\$ 473,011	▬ 0.00%
TOTAL OTHER BUDGET FUNDING REQUIRED	\$ 625,707	\$ 625,707	\$ 625,707	▬ 0.00%
BUDGET CONTINGENCY [Funded (underfunded)]	(\$214,773.29)	(\$323,659.49)	(\$60,221.13)	▼ -81.39%

Footnote 1 - Adjustment in Pack Test to \$400 and elimination of FI pay

Footnote 2 - 6480 hours in accrued leave for L4981 @ \$28.25 average OT rate & 1248 hours for accrued leave in SMG @ 38.49 average rate of pay for duty. Given that all accrued time off is calculated the cost of Holiday and Vacations has been removed from the Full-time position page.

didn't know when to send this to. You were
out of the Mad River one by the hospital.

Item 10.1

On the afternoon of Aug. 22, 2026 one
of your trucks came to [REDACTED]
to my sons home, to assist me as
I had passed out while sweeping the back
walk.

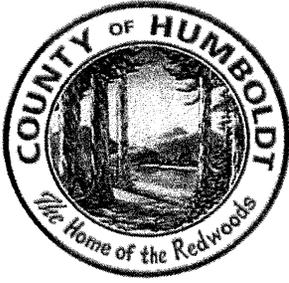
To make a long story short I always
sent "100." to you every time you came to
my house, [REDACTED] to help me
get my husband off the floor. He passed
in March 2018. Everyone that has been to
my home has been wonderful and
nothing has changed. So please use this
check wherever you need it most.

Sincerely + Thanks again
Dorothy Woggett - 91 y/o old

[REDACTED]
Arcata, Ca 95521

P.S. My son spent quite a few years as a
volunteer with Blue Lake Fire Dept.

Thanks again



COUNTY OF HUMBOLDT

JOHN BARTHOLOMEW
TREASURER-TAX COLLECTOR

825 FIFTH STREET ROOM 125
EUREKA, CALIFORNIA 95501

PHONE: 707-476-2450

FAX: 707-445-7608

TOLL FREE: 877-448-6829

EMAIL: taxinfo@co.humboldt.ca.us

Subject: Interest Apportionment Rate and Other Considerations

September 3, 2020

Honorable Board Members,

Your fund balances in the County Treasury from January through March (Fiscal 19/20 3rd Quarter) earned an annualized interest rate of 1.59%. For comparison purposes, the LAIF (Local Agency Investment Fund) rate was 2.03%.

As a look back the Feds reduced the Fed Funds rate 50bps on March 3, and 100bps on March 16 as COVID-19 was finally recognized as a severe economic threat. The Federal Government followed up the interest rate reduction by monetizing 3 Trillion dollars of debt through the Federal Reserve to prop up the economy when 'Shelter-in-Place' orders became mandated in most states.

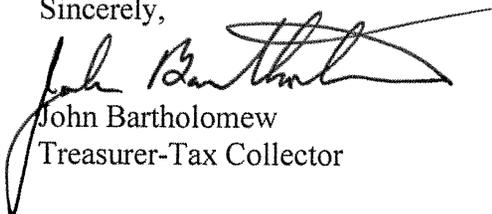
To give perspective on how interest rates effect authorized treasury pool investments, the longest-term maturity we can purchase per state code is 5 years, and as of today the 5 Year Treasury Rate is at 0.26%, compared to 1.35% last year. Incidentally, the long-term average of 5 Year rates is 3.89%.

Reducing interest rates has been the primary action, or tool, the Feds have used for stimulating the economy during recent recessionary periods. They do this because lower interest rates make it less costly to borrow money, which in turn incentivizes people and industry to borrow more money or restructure existing debt. The Fed Funds rate on August 1, 2019 was 2.25%. Following the above reductions, the current "target rate" as of August 1, 2020 was 0.00 – 0.25%. Now what? These are difficult times.

Sorry this report is later than normal, but this office can only apportion interest once the Auditor's office closes the books each quarter; hence the delay.

As always, our goals are Safety, Liquidity and Yield. Let us know how we may be of service.

Sincerely,


John Bartholomew
Treasurer-Tax Collector

Humboldt County Treasury Team:

Whitney Morgan – Treasury Assistant
Amy Christensen – Treasury Assistant

FUND BALANCES
Allocation Account Activity
April 1, 2020 - April 1, 2020

Account	Fund	Security ID	Current Transaction Rate	Transaction Date	Receipt	Trans. Type	Contributions / Transfer In	Disbursements / Transfer Out / Fees	Allocated Earnings	Balance
1420	1420	1420	1.589	04/01/2020		Alloc/Fee			-4,299.72	-1,058,152.81
		Subtotal and Ending Balance	1.589				0.00	0.00	-4,299.72	-1,062,452.53
1480	1480	1480	1.589	04/01/2020		Alloc/Fee			18,268.31	4,610,337.00
		Subtotal and Ending Balance	1.589				0.00	18,268.31	18,268.31	4,628,605.31
1500	1500	1500	1.589	04/01/2020		Alloc/Fee				4,610,337.00
		Subtotal and Ending Balance	1.589				0.00	18,268.31	18,268.31	4,610,337.00
1700	1700	1700	1.589	04/01/2020		Alloc/Fee			5,316.31	882,641.64
		Subtotal and Ending Balance	1.589				0.00	0.00	5,316.31	887,957.95
1710	1710	1710	1.589	04/01/2020		Alloc/Fee			93.55	25,406.83
		Subtotal and Ending Balance	1.589				0.00	0.00	93.55	25,500.38
1720	1720	1720	1.589	04/01/2020		Alloc/Fee			-64.12	53,305.58
		Subtotal and Ending Balance	1.589				0.00	0.00	-64.12	53,241.46
2010	2010	2010	1.589	04/01/2020		Alloc/Fee			-1,063.82	-531,938.89
		Subtotal and Ending Balance	1.589				0.00	0.00	-1,063.82	-533,002.71
		Subtotal and Ending Balance	1.589				0.00	0.00	7,712.11	1,565,016.25
		Subtotal and Ending Balance	1.589				0.00	0.00	7,712.11	1,572,728.36
		Subtotal and Ending Balance	1.589				0.00	0.00	7,712.11	1,572,952.62
		Subtotal and Ending Balance	1.589				0.00	0.00	7,712.11	1,573,072.81
		Subtotal and Ending Balance	1.589				0.00	0.00	7,712.11	1,573,820.25
2011	2011	2011	1.589	04/01/2020		Alloc/Fee			224.26	56,596.13
		Subtotal and Ending Balance	1.589				0.00	0.00	224.26	56,820.39
		Subtotal and Ending Balance	1.589				0.00	0.00	224.26	56,596.13
		Subtotal and Ending Balance	1.589				0.00	0.00	224.26	56,596.13

FUND BALANCES
Allocation Account Activity
April 1, 2020 - April 1, 2020

Account	Fund	Security ID	Current Transaction Rate	Transaction Date	Receipt	Trans. Type	Contributions / Transfer In	Disbursements / Transfer Out / Fees	Allocated Earnings	Balance
Fund Participant										
2012	2012	2012	1.589	04/01/2020		Alloc/Fee			120.19	30,333.00
			1.589	04/01/2020		Transfer		120.19		30,453.19
			1.589				0.00	120.19	120.19	30,333.00
										188,630.22
2013	2013	SYS	1.589	04/01/2020		Alloc/Fee		747.44	747.44	189,377.66
			1.589	04/01/2020		Transfer		747.44		188,630.22
			1.589				0.00	747.44	747.44	188,630.22
2020	2020	2020	1.589	04/01/2020		Alloc/Fee			4,004.45	1,011,002.70
			1.589				0.00	0.00	4,004.45	1,015,007.15
2030	2030	2030	1.589	04/01/2020		Alloc/Fee			212.71	48,747.04
			1.589				0.00	0.00	212.71	48,959.75
2040	2040	2040	1.589	04/01/2020		Alloc/Fee			2,270.14	545,507.37
			1.589				0.00	0.00	2,270.14	547,777.51
2050	2050	2050	1.589	04/01/2020		Alloc/Fee			13,756.72	3,389,953.30
			1.589				0.00	0.00	13,756.72	3,403,710.02
2060	2060	2060	1.589	04/01/2020		Alloc/Fee			962.38	241,237.23
			1.589				0.00	0.00	962.38	242,199.61
2070	2070	2070	1.589	04/01/2020		Alloc/Fee			10,567.60	1,878,999.19
			1.589				0.00	0.00	10,567.60	1,889,566.79
2075	2075	2075	1.589	04/01/2020		Alloc/Fee			307.53	60,318.09
			1.589				0.00	0.00	307.53	60,625.62

Fund Description	Net Earnings
951 Redevelopment Property Tax Fortuna	391.74
961 Redevelopment Property Tax Arcata	132.47
991 Redevelopment Property Tax Eureka	1,550.65
1100 General Fund Admin Key	7.65
1110 Social Services Assistance	0.00
1120 Economic Development	0.00
1150 General E - Admin Key	915.38
1160 Social Services Administration	0.00
1170 Mental Health	0.00
1175 Public Health	0.00
1180 Drugs & Alcohol	0.00
1190 Employment Training Division	0.00
1200 Road Fund Admin Key	-22,719.79
1310 Record Conversion-Admin Key	1,959.75
1380 Child Support Services	9,425.84
1410 Criminal Justice Construction	9,711.76
1420 Courthouse Construction	-4,299.72
1480 General Reserve	0.00
1500 Co Library-Admin Key	5,316.31
1700 Fish & Game Admin Key	93.55
1710 McKay Track	-64.12
1720	-1,063.82
2010 Arcata Fire Protection Dist	8,804.00
2011 AFDPD Contingency Designation	0.00
2012 AFDPD PERS Designation	0.00
2013 AFDPD Capital Improvements	0.00
2020 Blue Lake Fire Protection Di	4,004.45
2030 Samoa Peninsula Fire Distric	212.71
2040 Ferndale Fire Protection Dis	2,270.14
2050 Fortuna Fire Protection Dist	13,756.72
2060 Garberville Fire Protection	962.38
2070 Humboldt Fire District #1	10,567.60
2075 Kneeland Fire Protection Dis	307.53
2080 Loleta Fire Protection Dist	770.15
2090 Myers Flat Fire Protection D	87.30
2100 Petrolia Fire Protection Dis	143.75
2101 Emergency Disaster Fund	126.15
2110 Redway Fire Protection Dist	1,250.55
2120 Rio Dell Fire Protection Dis	1,020.75
2121 Reserve for Fire Equipment	396.69
2125 Telegraph Ridge Fire Distric	259.06
2130 Willow Creek Fire Protect Di	3,400.35
2150 Whitehorn Fire Protection D	838.01
2160 Briceland Fire Protection Dist	81.13
2161 Briceland Fire Protection Resv	40.06
2170 Bridgeville Fire Protection	38.28



Northern Humboldt Union High School District

2755 McKinleyville Avenue, McKinleyville, CA 95519-3400
TELEPHONE: (707) 839-6470 • FAX: (707) 839-6477
www.nohum.k12.ca.us

ROGER MACDONALD
District Superintendent

CINDY VICKERS
Director of Fiscal Services

GAYLE CONWAY
Director of Student Services

September 22, 2020

Justin McDonald, Fire Chief
Arcata Fire District
2149 Central Avenue
McKinleyville, CA 95519

Dear Chief McDonald:

On behalf of the Northern Humboldt Union High School District Board of Trustees, I am writing in full support of the Arcata Fire District (AFD) ballot Measure F. The Northern Humboldt Union High School District relies on the Arcata Fire District's services to keep our students and communities safe. Without the passage of AFD's upcoming ballot Measure F, there will be reduced staff on hand to respond to emergency calls and loss of emergency equipment, putting our schools and communities at risk.

The Northern Humboldt Union High School District Board of Trustees endorses Measure F on the upcoming November 2020 ballot.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brian Gerving".

Brian Gerving
NHUHS Board of Trustees President



©MO

My Dearest Dahling H₂O
 Tender # 8258, ♥♥

I have mist you TERRIBLY!!!
 Our "secret meetings" over
 at our pond (for H₂O + 1/4 oz. of gin)
 has left me in a terrible "State of
 the Union." But you-in the hospital,
 at The Sacramental Valley of Politi-
 cks must have your GLOW PLUGS
 glowing in Blue and stereo. I doo
 prefer.... that the PLUGS bubble
 over MOI! The dianosis shud be-
 all the "WEE KRITTERS" of our "sec-
 ret pond", that you-SUCKED UP,
 and left none for me, Pathology
 has caused your condition, and
 snuffed out the GLOW IN YUR PLUGS.
 You must come back to me in glow-
 ing condition, so that we can contin-
 ue our romance....secretally and

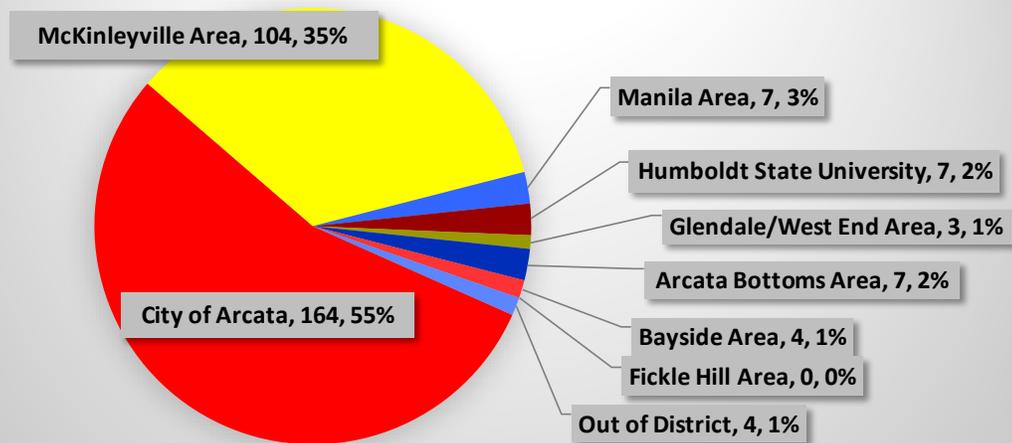
without any interference from the phone, radio, and
 Best of ALL.... Der Chief of all da WORKS! Untilllll
 then, I shall continue with: 1.) Da Cardboard cigarettz,
 2.) Der Booze, and 3.) The Balance Act on da Martini
 glass. You will have to guess ~~when~~ when you come
 back to Humboldt County..... Weather, er whether
 or not I am "FRIEND or ENEMA!!!"
 ♪#♫... ♥♥♥ Ë xxxxxes, Your, Belted Kingfisher."

Date: October 13, 2020
To: Board of Directors, Arcata Fire District
From: Justin McDonald, Fire Chief
Subject: Fire Chief's Monthly Report

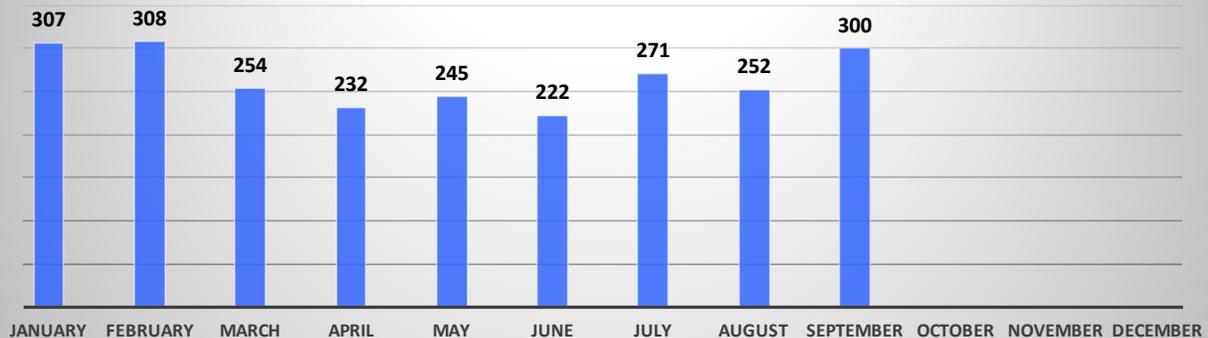
September Incident Activity

INCIDENT COUNT		
Fires	30	10.00%
Overpressure rupture, explosion, overheating - no fire	2	0.67%
Rescue & Emergency Medical Service	131	43.67%
Hazardous Condition (No Fire)	3	1.00%
Service Call	45	15.00%
Good Intent Call	74	24.67%
False Alarm & False Call	15	5.00%
Severe Weather, Natural Disaster, & Other	0	0.00%
TOTAL	300	100.00%

INCIDENT COUNT BY ZONE



ANNUAL INCIDENT COUNT 2020



PRE-INCIDENT VALUE		LOSSES	
\$946,647.00		\$83,131.00	
MUTUAL AID			
Aid Type		Total	
Aid Given		2	
Aid Received		11	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
130		43.62%	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station Response Area	EMS	FIRE	
Arcata	0:06:02	0:12:47	
Mad River	0:03:43	0:06:09	
McKinleyville	0:03:53	0:05:39	
AVERAGE FOR ALL CALLS		0:05:04	

Monthly Operations Report

Major Incidents

9/27/2020 Residential Structure Fire, 1600 Blk Victor Blvd, Manila. The structure sustained major damage to the garage and a bedroom. The property and content loss was estimated at \$76,207 with a value saved of \$334,138. The cause of the fire was determined to be a failure in electrical equipment. Mutual aid was provided by Humboldt Bay Fire and Samoa FPD.

September Overtime Hours - Career staff covered **277.75 hours** of OT to cover for scheduled time off. E8239 was deployed for 23 days to cover CalFire stations with that, there was an additional **240 hours** of station backfill from the month.

Training Highlights – **30 hours** of training that included EMS refresher, hose evolutions,

Maintenance – **3 hours** of station maintenance. **12 hours** of vehicle and equipment maintenance. In-house vehicle maintenance has a value of \$1500 saved.

Fire Prevention Report

Fire Marshal's Office

Hours worked – **85 hours**

<u>Activity</u>	<u>Count</u>	
	<i>ARF</i>	<i>BLFD/SPFD</i>
Building Projects		
• Project Referrals	2	1
• Plan Reviews	13	1
• Building Code Interpretations	0	
Inspections		
• Construction	10	2
• Business License	3	
• State Mandated	0	
• Cannabis Facilities	2	
• Special	0	
Enforcement		
• Hazard Abatement	4	
• Code Enforcement	3	
• Referrals from R1 inspector	2	
Meetings		
• Building Department Pre-app	1	
• General Meeting	0	
• Public Education	1	
Other		
• Hydrant Flow	1	
• Cannabis Tour	0	
• Misc. Other Event	1	

R1/R2 Inspection Program

Total Hours – **144 hours**

<u>Activity</u>	<u>Count</u>
<ul style="list-style-type: none"> • R-Occupancy Inspections <ul style="list-style-type: none"> ▪ Results: 8 full compliance / 6 non-compliant • First re-inspections – 9 locations with 7 full compliance and 2 non-compliant • Second re-inspection (fee charged) – 4 locations with 3 full compliance and 1 non-compliant 	14 Sites / 70 Units

Monthly Administrative Report

Personnel Updates – The District received notice that Firefighter Will Smith will be resigning to take a job closer to home with the State Fire Marshal's office. His last shift will be October 16th. Additionally, another employee is off work due to an injury and

currently has an unknown return to work date. While the district will still maintain the minimum on-duty staffing of four employees by covering open shift with overtime, the process to fill FF Smith's position will be on hold until after the election. Labor and management will work a plan to fill the position permanently.

Dispatch – The District received a letter from CalChiefs indicating that utilizing a private company for dispatch service was not advisable. This information was passed along to the Chiefs' Association. At the last communications committee meeting the vendor list was narrowed to two possibilities. Proposals were received from Fortuna PD and CalFire. The Chiefs' Association is asking the County's purchasing agent to assist with reviewing the proposals. The rough estimate from Fortuna PD was very close to the proposed contract cost that CalFire had presented. More information will be presented to the Board as it becomes available.

Auto-Aid Agreements – The auto-aid agreement was placed into effect October 5. This agreement calls for a standardized response for all structure fires, vegetation fire and rescues in the north Humboldt Bay region. The response will include the agency having jurisdiction plus an engine from the three closest agencies to augment the response. The participating agencies including Arcata are Blue Lake FPD, Fieldbrook VFD, Humboldt Bay Fire, Kneeland FPD, Samoa FPD, Westhaven VFD, and CalFire Trinidad Battalion

Injury and Illness Prevention Program (IIPP) – Staff has been in the process of updating the District's IIPP. Legal counsel is currently reviewing the draft changes and updates. It has also been sent to County Risk Management for their review. Once those entities make their recommendations the District's Safety committee and labor groups will have a chance to review and make comments. The updated program will be presented at a subsequent Board meeting for approval as policy.

Donations – The District has received five donations totaling \$15,000. Each party that donated requested to be anonymous and wanted the money to be used to repair the out of service apparatus. Since the Water Tender was deemed the most critical to be fixed, that piece of equipment was sent out to be repaired. The Water tender is back after 3 weeks of repairs and the total bill was \$13,150. The donations were used to cover the cost and the left over funds will be applied to the cost to servicing and repairing E8239. Each donor was sent a thank you card.

9/11 Pizza Dinners – The Six Rivers Masonic Lodge #106, in honor of 9/11, provided pizza dinners to each of our shifts. Last year the Lodge invited Arcata Police and Arcata Fire District to a dinner with their members at the lodge. Due to COVID, the in-person dinner was cancelled and pizzas were ordered and delivered. A thank you card was sent to the lodge.

Out of Office Notification – I will be out of town starting the morning of October 14th and back in the office October 26th. BC Campbell will have the duty and he will be able to reach me if needed.

Revenue Recovery

Insurance Claims

	Last Month		All Year	
Claims Submitted	2	\$696.00	34	\$18,258.00
Payments Received By FRUSA	1	\$380.16	16	\$8,484.90
Claims Denied	0	\$0.00	3	\$1,302.00
NON-BILLABLE - (INADEQUATE INFO PROVIDED BY FD)	0	≅ \$0.00	0	≅ \$0.00
Drafts	0	≅ \$0.00	4	≅ \$1,392.00
Non-Billable (Other)	0	-	3	-
In Progress	2	-	18	-

Inspection Fees Paid

Payments This Month
\$332.50 (2 Invoices)
 %

Payments Last Month
\$3,760.00 (24 Invoices)

Payments This Year
\$31,818.75 (185 Invoices)

Payments Last Year
\$42,851.95 (231 Invoices)

Payments This Fiscal Year
\$31,818.75 (185 Invoices)

Payments Last Fiscal Year
\$42,851.95 (231 Invoices)

Billing Status	Count	FD Amount
Open -30	4	\$526.00
Open -60	1	\$131.50
Open -90	0	\$0
Open -90+	3	\$417.00
Sent to collections	5	\$848.00
<i>Accounts Receivable</i>		\$1922.50



ARCATA VOLUNTEER Item 11.4
FIREFIGHTERS ASSOCIATION, INC.
2149 Central Avenue
McKinleyville, California 95519
(707) 825-2000

MONTHLY ACTIVITY REPORT

Date: 10/13/2020
To: Board of Directors, Arcata Fire District
From: Arcata Volunteer Firefighters' Association

- 1) Simpson Family Foundation Grant application submitted 07/28 for 3 Rapid Intervention Team packs with air bottles, and 3 Lithium battery powered Positive Pressure Ventilation fans. Total: \$24,770.62. Pending.
- 2) FEMA COVID PPE Grant open. Will apply for reimbursement of YTD costs, plus projected costs for remainder of year.
- 3) Grant application submitted to California Fire Foundation in the amount of \$14,539 for 34 wildland fire shelters to replace the 15-year old ones we currently have. \$10000 awarded, check received. Seeking bids.
- 4) Pfizer Foundation Grant of \$500 received.
- 5) AVFH participation in supporting Measure F ongoing. Kudos to Roy Willis for heading it up, and to Rod Nakamoto for handling the finances.
- 6) McKinleyville ACE "round up for Arcata Fire" extended through September. Funds will be provided to AVFA for AFD needs.
- 7) Coast Central Credit Union grant requests for approx. \$5000 request to repair Logistics 8291 pending. Notification mid-October.
- 8) Firehouse Subs grant opens 10/1, closes 11/11. Will seek EMS jackets.
- 9) CPR program restarted 7/23 with Covid precautions. Now offering Basic Life Support certification. Green Diamond has scheduled 5 classes for a total of 75-100 students.
- 10) AVFA support at recent fires in Manila.
- 11) Old Timer's Night and Volunteer nominations/elections put on hold due to Covid-19.