ARCATA FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual
July 2014 through June 2015

	Jul '14 - Jun 15	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
800010-CURRENT SECURED PROPERTY	0.00	1,735,923.00	-1,735,923.00	0.0%
800020-CURRENT UNSECURED	60,602.18	68,871.00	-8,268.82	88.0%
800021 · PRIOR YEAR UNSECURED	0.00	30,133.00	-30,133.00	0.0%
800030-PRIOR YEARS PROP. TAX	12,582.60			
800040-CURRENT SUPPLEMENTAL	3,752.79	14,694.00	-10,941.21	25.5%
800041-PRIOR SUPPLEMENTAL	0.00	4,275.00	-4,275.00	0.0%
800050-PROPERTY ASSESSMENTS	25,865.49	1,670,764.00	-1,644,898.51	1.5%
800011 · RDA DISSOLUTION REVENUE	0.00	27,000.00	-27,000.00	0.0%
800190-INTEREST INCOME	0.00	20,200.00	-20,200.00	0.0%
800451-HOMEOWNERS PROP. TAX REL	4,044.02	28,015.00	-23,970.98	14.4%
800460-STATE TIMBER TAX	644.08	658.00	-13.92	97.9%
800870- OTHER SERVICES	0.00	6,000.00	-6,000.00	0.0%
800900-AID FROM PRIVATE PARTIES	0.00	6,400.00	-6,400.00	0.0%
800940-OTHER REVENUE				
CPR Revenue	225.00			
800945 · MISC. REVENUE	13,717.87			
800941-REFUNDS	161.91			
800942 - INCIDENT REPORTS	30.00			
800944 · GRANT REVENUE	74,535.01	275,622.00	-201,086.99	27.0%
800940-OTHER REVENUE - Other	0.00	39,401.00	-39,401.00	0.0%
Total 800940-OTHER REVENUE	88,669.79	315,023.00	-226,353.21	28.1%
800950-FIREFIGHTING REIMB.	3,961.10	35,000.00	-31,038.90	11.3%
Total Income	200,122.05	3,962,956.00	-3,762,833.95	5.0%
Gross Profit	200,122.05	3,962,956.00	-3,762,833.95	5.0%
Expense				
6000 · GRANT EXPENSES				
6001 · Grant Cash Transfers	0.00			
FEMA Vol. Recruitment Grant	53,451.07			
Total 6000 · GRANT EXPENSES	53,451.07			
5010-SALARIES AND WAGES				
FULL TIME	673,004.49	1,378,800.00	-705,795.51	48.8%
OVERTIME	123,255.99	200,000.00	-76,744.01	61.6%
SETTLEMENT PAY/VACATION	826.00	20,000.00	-19,174.00	4.1%
HOLIDAY	20,237.52	40,000.00	-19,762.48	50.6%
DEFERRED COMP MATCH	23,100.00	62,200.00	-39,100.00	37.1%
DIRECTORS	1,350.00	6,000.00	-4,650.00	22.5%
PART-TIME, OFFICE/GRANT/OTHER	9,702.21	39,000.00	-29,297.79	24.9%
FIREFIGHTING	3,177.22	35,000.00	-31,822.78	9.1%
Total 5010-SALARIES AND WAGES	854,653.43	1,781,000.00	-926,346.57	48.0%
5020-RETIREMENT				
PERS RETIREMENT	285,744.86	638,000.00	-352,255.14	44.8%
FICA	1,712.32	8,000.00	-6,287.68	21.4%
EDD	3,150.00	1,000.00	2,150.00	315.0%
MEDICARE	11,790.90	26,700.00	-14,909.10	44.2%
5020-RETIREMENT - Other	-103.72			
Total 5020-RETIREMENT	302,294.36	673,700.00	-371,405.64	44.9%
5030-GROUP INSURANCE				
MEDICAL	256,880.00	498,000.00	-241,120.00	51.6%
DENTAL & LIFE	17,543.98	34,000.00	-16,456.02	51.6%
LONG TERM DISABILITY	2,310.00	5,520.00	-3,210.00	41.8%
CAL ORE LIFEFLIGHT	0.00	2,000.00	-2,000.00	0.0%
VISION	2,015.99	3,000.00	-984.01	67.2%
FLEX PLAN ADMINISTRATION	500.00	2,000.00	-1,500.00	25.0%
Total 5030-GROUP INSURANCE	279,249.97	544,520.00	-265,270.03	51.3%

ARCATA FIRE PROTECTION DISTRICT
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5035-WORKER'S COMPENSATION				
REGULAR SALARIES	43,432.00	43,430.00	2.00	100.0%
VOLUNTEER/MISC	18,873.00	18,870.00	3.00	100.0%
ADMIN FEE	12,461.00	12,460.00	1.00	100.0%
Total 5035-WORKER'S COMPENSATION	74,766.00	74,760.00	6.00	100.0%
5050-CLOTHING				
UNIFORMS	1,658.49	18,500.00	-16,841.51	9.0%
STATION BOOTS	1,018.33	3,000.00	-1,981.67	33.9%
Total 5050-CLOTHING	2,676.82	21,500.00	-18,823.18	12.5%
5060-COMMUNICATIONS				
PHONES & INTERNET	17,625.56	35,000.00	-17,374.44	50.4%
DISPATCHING - CAL FIRE	0.00	75,000.00	-75,000.00	0.0%
ALARM MONITORING	367.00	550.00	-183.00	66.7%
CAD INTERFACE MAINTENANCE	0.00	1,750.00	-1,750.00	0.0%
FIRE MANAGER SCHEDULING PROGR...	1,995.00	2,000.00	-5.00	99.8%
I AM RESPONDING	0.00	1,500.00	-1,500.00	0.0%
MISCELLANEOUS	22.75	1,500.00	-1,477.25	1.5%
Total 5060-COMMUNICATIONS	20,010.31	117,300.00	-97,289.69	17.1%
5080-FOOD				
SUBSISTENCE/REHAB SUPPLIES	1,347.10	2,500.00	-1,152.90	53.9%
WATER	1,166.55	2,000.00	-833.45	58.3%
5080-FOOD - Other	208.45			
Total 5080-FOOD	2,722.10	4,500.00	-1,777.90	60.5%
5090-HOUSEHOLD				
SUPPLIES	851.07	3,000.00	-2,148.93	28.4%
REFUSE	1,935.41	1,500.00	435.41	129.0%
Total 5090-HOUSEHOLD	2,786.48	4,500.00	-1,713.52	61.9%
5100-INSURANCE				
LIABILITY/COMPREHENSIVE	10,964.00	12,354.00	-1,390.00	88.7%
Total 5100-INSURANCE	10,964.00	12,354.00	-1,390.00	88.7%
5120-EQUIPMENT MAINTENANCE				
APPARATUS	4,647.63	48,000.00	-43,352.37	9.7%
OFFICERS VEHICLES	6,009.52	4,000.00	2,009.52	150.2%
HOSE AND LADDER TESTING	7,494.60	8,000.00	-505.40	93.7%
HOSE REPAIR	466.01	500.00	-33.99	93.2%
LADDER TRUCK INSPECTION	0.00	600.00	-600.00	0.0%
TRUCK 8283 AERIAL SERV./REPAIR	0.00	15,000.00	-15,000.00	0.0%
ALL-STEER REPAIR/MAINTENANCE	0.00	2,500.00	-2,500.00	0.0%
SCBA	1,780.65	4,500.00	-2,719.35	39.6%
HYDRAULIC RESCUE TOOL SERVICE	0.00	3,500.00	-3,500.00	0.0%
POWER TOOL MAINTENANCE/MISC	1,013.45	1,000.00	13.45	101.3%
AED ANNUAL MAINTENANCE	4,171.44	3,700.00	471.44	112.7%
FIRE EXTINGUISHER SERVICE	0.00	1,500.00	-1,500.00	0.0%
MISC. EQUIPMENT MAINT.	205.68	500.00	-294.32	41.1%
Total 5120-EQUIPMENT MAINTENANCE	25,788.98	93,300.00	-67,511.02	27.6%
5122-ELECTRONIC EQUIP. MAINT.				
HCFCA RADIO SYSTEM MAINTENENCE	0.00	300.00	-300.00	0.0%
COMPUTERS	25.93	1,500.00	-1,474.07	1.7%
RADIOS	7,140.24	5,000.00	2,140.24	142.8%
PAGERS	0.00	3,000.00	-3,000.00	0.0%
FIRE COM	0.00	3,000.00	-3,000.00	0.0%
BATTERIES	1,743.64	3,000.00	-1,256.36	58.1%
Total 5122-ELECTRONIC EQUIP. MAINT.	8,909.81	15,800.00	-6,890.19	56.4%

ARCATA FIRE PROTECTION DISTRICT
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5130-STRUCTURE MAINTENANCE					
GENERAL MAINT. & IMPROVEMENTS	949.96	3,000.00	-2,050.04	31.7%	
GROUNDS MAINTENANCE	11.03	200.00	-188.97	5.5%	
EMERGENCY POWER MAINTENANCE	808.96	2,000.00	-1,191.04	40.4%	
5130-STRUCTURE MAINTENANCE - Oth...	5.40				
Total 5130-STRUCTURE MAINTENANCE	1,775.35	5,200.00	-3,424.65		34.1%
5150-DUES & SUBSCRIPTIONS					
PARCEL QUEST	696.60	1,000.00	-303.40	69.7%	
FIREHOUSE ACS MAINTENANCE	0.00	2,500.00	-2,500.00	0.0%	
DUES	846.08	6,000.00	-5,153.92	14.1%	
IRON COMPASS MAPPING	1,800.00	1,300.00	500.00	138.5%	
SUBSCRIPTIONS	615.31	1,600.00	-984.69	38.5%	
Total 5150-DUES & SUBSCRIPTIONS	3,957.99	12,400.00	-8,442.01		31.9%
5160-MISC. EXPENSE	120.24	1,500.00	-1,379.76		8.0%
5170-OFFICE EXPENSE					
OFFICE	1,137.91	3,000.00	-1,862.09	37.9%	
POSTAGE & SHIPPING	580.74	2,000.00	-1,419.26	29.0%	
PAPER	0.00	700.00	-700.00	0.0%	
COPIER	1,266.90	4,500.00	-3,233.10	28.2%	
COMPUTER PROGRAMING (SOFTWARE)	29.99	1,000.00	-970.01	3.0%	
MISC. OFFICE EXPENSE	1,340.56	500.00	840.56	268.1%	
5170-OFFICE EXPENSE - Other	75.00				
Total 5170-OFFICE EXPENSE	4,431.10	11,700.00	-7,268.90		37.9%
5180-PROFESSIONAL SERVICES					
LEGAL SERVICES	9,939.90	20,000.00	-10,060.10	49.7%	
AUDIT/BOOKEEPING	6,200.00	12,000.00	-5,800.00	51.7%	
ACCT'ANT REVIEW/ST. CONTROLLER	4,445.00	5,000.00	-555.00	88.9%	
MEDICAL EXAMS & DRUG SCREENING	2,853.80	2,000.00	853.80	142.7%	
ANNUAL RESPIRATORY REVIEWS	0.00	300.00	-300.00	0.0%	
CPAT REIMBURSEMENT	0.00	0.00	0.00	0.0%	
BACKGROUND CHECKS	30.00	1,000.00	-970.00	3.0%	
MISCELLANEOUS	0.00	1,000.00	-1,000.00	0.0%	
Total 5180-PROFESSIONAL SERVICES	23,468.70	41,300.00	-17,831.30		56.8%
5190-PUBLICATIONS & NOTICES	182.00	2,500.00	-2,318.00		7.3%
5210-RENT	27,233.33	60,000.00	-32,766.67		45.4%
5230-SPECIAL DISTRICT EXPENSE					
ASSESSMENT ADJUSTMENTS	81.00	500.00	-419.00	16.2%	
PUBLIC EDUCATION/MARKETING	777.57	2,000.00	-1,222.43	38.9%	
FIRE PREVENTION	1,084.69	1,500.00	-415.31	72.3%	
CERTIFICATIONS	629.00	2,500.00	-1,871.00	25.2%	
ELECTIONS	0.00	4,500.00	-4,500.00	0.0%	
RECRUITMENT	0.00	2,000.00	-2,000.00	0.0%	
LOGISTICS TEAM	0.00	1,250.00	-1,250.00	0.0%	
MISCELLANEOUS	28,541.17	2,000.00	26,541.17	1,427.1%	
USAR TEAM ADMIN/MAINTENANCE	0.00	0.00	0.00	0.0%	
AIR TRAILER MAINT. AGREEMENT	0.00	1,000.00	-1,000.00	0.0%	
RESERVE FIREFIGHTER PROGRAM	4,230.00	25,000.00	-20,770.00	16.9%	
SUBCONTRACT, HBF (CAL REDWOOD)	0.00	2,400.00	-2,400.00	0.0%	
MCSD HYDRANT UPGRADE	0.00	5,000.00	-5,000.00	0.0%	
EMERGENCY SUPPLY CACHE STATIO...	0.00	1,800.00	-1,800.00	0.0%	
Total 5230-SPECIAL DISTRICT EXPENSE	35,343.43	51,450.00	-16,106.57		68.7%
6442 · TRAINING					
CAREER STAFF TRAINING	4,778.48	30,000.00	-25,221.52	15.9%	
PROFESSIONAL DEVELOPMENT	2,633.56	10,000.00	-7,366.44	26.3%	
SUPPLIES	2,180.24	5,000.00	-2,819.76	43.6%	
Total 6442 · TRAINING	9,592.28	45,000.00	-35,407.72		21.3%
5250- TRANSPORTATION & TRAVEL					
FUEL	13,594.54	45,000.00	-31,405.46	30.2%	
Total 5250- TRANSPORTATION & TRAVEL	13,594.54	45,000.00	-31,405.46		30.2%

ARCATA FIRE PROTECTION DISTRICT
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	Jul '14 - Jun 15	Budget	$ Over Budget	% of Budget	
5260- UTILITIES					
P G & E	6,846.02	14,500.00	-7,653.98	47.2%	
WATER & SEWER	1,210.97	4,000.00	-2,789.03	30.3%	
Total 5260- UTILITIES	8,056.99	18,500.00	-10,443.01		43.6%
5370-EXPENDABLE EQUIP PURCHASES					
PPE - STRUCTURAL	10,114.38	12,000.00	-1,885.62	84.3%	
PPE - WILDLAND	104.10	8,000.00	-7,895.90	1.3%	
PPE - USAR	0.00	0.00	0.00	0.0%	
HOSE PURCHASE	1,948.50	2,000.00	-51.50	97.4%	
MEDICAL SUPPLIES	1,588.55	4,500.00	-2,911.45	35.3%	
FOAM	0.00	0.00	0.00	0.0%	
EQUIPMENT FABRICATION	0.00	1,000.00	-1,000.00	0.0%	
FIREFIGHTING EQUIP/TOOLS, ETC	4,364.94	14,500.00	-10,135.06	30.1%	
HEALTH & WELLNESS	1,934.99				
COMPUTER SYSTEMS UPGRADES	0.00	6,000.00	-6,000.00	0.0%	
FEMA GRANT MATCH, MISC	0.00	0.00	0.00	0.0%	
Total 5370-EXPENDABLE EQUIP PURCH...	20,055.46	48,000.00	-27,944.54		41.8%
5290 · LONG TERM DEBT - PRINCIPAL	0.00	119,698.47	-119,698.47		0.0%
5300 · LONG TERM DEBT - INTEREST	0.00	48,206.85	-48,206.85		0.0%
Total Expense	1,786,084.74	3,853,689.32	-2,067,604.58		46.3%
Net Ordinary Income	-1,585,962.69	109,266.68	-1,695,229.37		-1,451.5%
Net Income	**-1,585,962.69**	**109,266.68**	**-1,695,229.37**		**-1,451.5%**

ARCATA FIRE PROTECTION DISTRICT
Expenses by Vendor Detail
November 2014

Type	Date	Memo	Account	Amount
ADVANTAGE GEAR				
Bill	11/10/2014	Clothing Allowance/Bumgardner	UNIFORMS	204.10
Total ADVANTAGE GEAR				204.10
ALAN DAVIS				
Bill	11/17/2014	Payback/Davis/REhab/Huu5615 and HUU5320	FEMA Vol. Recruitment Grant	2,513.61
Total ALAN DAVIS				2,513.61
ALL STAR FIRE EQUIPMENT				
Bill	11/06/2014	Streamlight fire box portable lantern	FIREFIGHTING EQUIP/TOOLS, ETC	135.16
Bill	11/10/2014	26ft aluminum ladder	FIREFIGHTING EQUIP/TOOLS, ETC	1,669.33
Total ALL STAR FIRE EQUIPMENT				1,804.49
ARCATA GARBAGE CO.				
Bill	11/18/2014	Refuse - Arcata	REFUSE	283.20
Bill	11/18/2014	Refuse - Arcata	REFUSE	454.27
Bill	11/18/2014	Refuse - 6th Street	REFUSE	138.36
Total ARCATA GARBAGE CO.				875.83
ARCATA STATIONERS				
Bill	11/06/2014	Ink cartridge	OFFICE	30.30
Bill	11/06/2014	Ink cartridges, binders	OFFICE	106.68
Bill	11/06/2014	Index lables, post-it flags	OFFICE	60.37
Bill	11/06/2014	correction tape, lg. envelopes	OFFICE	11.67
Bill	11/06/2014	Cherry file cabinet for Chief's office/Busch Bldg move	MISCELLANEOUS	215.42
Bill	11/06/2014	Mounting tape and file drawer frame/Busch Bldg move	MISCELLANEOUS	11.02
Bill	11/06/2014	file drawer frame/Busch Bldg move	MISCELLANEOUS	6.70
Bill	11/06/2014	packing tape/Busch Bldg move	MISCELLANEOUS	36.11
Total ARCATA STATIONERS				478.27
AT&T				
Bill	11/18/2014	local/long distance 839-8677	PHONES & INTERNET	148.02
Bill	11/18/2014	local/long distance 822-0744	PHONES & INTERNET	140.28
Total AT&T				288.30
AT&T - CALNET2				
Bill	11/04/2014	local/long distance	PHONES & INTERNET	443.48
Total AT&T - CALNET2				443.48
AUTO BODY EXPRESS				
Bill	11/12/2014	Body repair/8215	APPARATUS	300.00
Total AUTO BODY EXPRESS				300.00
BRANT ELECTRIC				
Bill	11/06/2014	Electrical/Busch Bldg	MISCELLANEOUS	1,513.36
Total BRANT ELECTRIC				1,513.36
BRETT S. KENNARD				
Bill	11/12/2014	Kennard/TD 10/26 thru 11/08	FULL TIME	539.92
Bill	11/12/2014	Kennard/4850 10/26 thru 11/08	FULL TIME	1,079.80
Bill	11/24/2014	Kennard/TD 11-09 thru 11-22	FULL TIME	539.92
Bill	11/24/2014	Kennard/4850 11-09 thru 11-22	FULL TIME	1,079.80
Total BRETT S. KENNARD				3,239.44

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November 2014

Type	Date	Memo	Account	Amount
BRMS				
Bill	11/18/2014	December Dental	DENTAL & LIFE	2,971.48
Total BRMS				2,971.48
CAL PERS				
Bill	11/17/2014	Employer paid employee and employer PERS Employer paid employee and employer PERS pay period 10-...	PERS RETIREMENT	25,889.86
Bill	11/25/2014	Employer paid employee and employer PERS Employer paid employee and employer PERS pay period 11-...	PERS RETIREMENT	26,498.32
Total CAL PERS				52,388.18
CAL PERS 457 PLAN				
Bill	11/17/2014	Employer deferred comp match Employer paid Employer paid employee and employer PERS pay period ...	DEFERRED COMP MATCH	2,250.00
Bill	11/25/2014	Employer deferred comp match Employer paid Employer paid employee and employer PERS pay period ...	DEFERRED COMP MATCH	2,350.00
Total CAL PERS 457 PLAN				4,600.00
CASCADE FIRE EQUIP.				
Bill	11/17/2014	Hose rings and gaskets - balance on 63010	HOSE REPAIR	23.35
Bill	11/18/2014	Hose rings and gaskets	HOSE REPAIR	442.66
Total CASCADE FIRE EQUIP.				466.01
CCCU				
Bill	11/04/2014	Fuel and Lodging/Command 2B/Watkins	CAREER STAFF TRAINING	448.36
Bill	11/04/2014	Moving boxes - Arcata to Busch Bldg.	MISCELLANEOUS	19.42
Bill	11/04/2014	Stamps	POSTAGE & SHIPPING	98.00
Bill	11/04/2014	Rehab for Fire Prevention Open House	FIRE PREVENTION	189.96
Bill	11/04/2014	WIX monthly fee	PHONES & INTERNET	4.99
Bill	11/04/2014	packing tape and bubble wrap for move	MISCELLANEOUS	77.88
Bill	11/04/2014	Propane for Fire Prevention Open House	FIRE PREVENTION	8.16
Bill	11/04/2014	Treadmill	HEALTH & WELLNESS	1,934.99
Bill	11/04/2014	Survey Monkey subscription renewal	FIRE PREVENTION	78.00
Bill	11/04/2014	Google reoccuring monthly charge	PHONES & INTERNET	125.00
Bill	11/04/2014	Packing boxes for Busch Bldg move	MISCELLANEOUS	83.40
Bill	11/04/2014	Gas Stove and Hood for Busch Bldg	MISCELLANEOUS	733.79
Bill	11/04/2014	Coffee for LCW Consortium training	SUBSISTENCE/REHAB SUPPLIES	30.00
Bill	11/04/2014	Postage	POSTAGE & SHIPPING	12.10
Bill	11/04/2014	Coffee for LCW Consortium training`	SUBSISTENCE/REHAB SUPPLIES	45.00
Bill	11/04/2014	Installation of gas line and hook up of gas stove at Busch Bldg.	MISCELLANEOUS	739.00
Bill	11/04/2014	Thermometer for server room Busch Bldg.	MISCELLANEOUS	25.99
Bill	11/04/2014	PIO Vest for FPO	FIREFIGHTING EQUIP/TOOLS, ETC	94.90
Bill	11/17/2014	Tuition/Watkins/Fire Mgt 2E	PROFESSIONAL DEVELOPMENT	300.00
Bill	11/17/2014	CCCU annual rebate	800941-REFUNDS	-11.28
Bill	11/17/2014	Airfare/S. Cal extrication class/Vol. Grant/Walker & Benelisha	FEMA Vol. Recruitment Grant	676.40
Bill	11/17/2014	Airfare/S. Cal extrication class/Gordinier & Evenson	PROFESSIONAL DEVELOPMENT	676.40
Bill	11/17/2014	WIX monthly revolving charge/internet	PHONES & INTERNET	4.99
Bill	11/17/2014	GoDaddy.com fee - revolving	PHONES & INTERNET	18.17
Bill	11/17/2014	Lunch/MCSD meeting	5080-FOOD	43.95
Bill	11/17/2014	Frame for Masterson photo	MISCELLANEOUS	14.06
Bill	11/17/2014	Generator for Busch Bldg.	FIREFIGHTING EQUIP/TOOLS, ETC	2,399.00
Bill	11/17/2014	Google Apps revolving charge	PHONES & INTERNET	125.00
Bill	11/17/2014	Alarm/Chime for front door	5130-STRUCTURE MAINTENANCE	5.40
Bill	11/17/2014	Fire & Rescue bill	MISC. OFFICE EXPENSE	800.00
Bill	11/17/2014	WM LLC bill	MISC. OFFICE EXPENSE	378.06
Bill	11/17/2014	Paypal bill	5170-OFFICE EXPENSE	75.00
Bill	11/17/2014	J. Busher/Paramedic license renewal	CERTIFICATIONS	200.00
Bill	11/17/2014	Annual rebate	800941-REFUNDS	-10.77
Bill	11/17/2014	LARRO class expenses/Vol. Grant	FEMA Vol. Recruitment Grant	3,406.95
Bill	11/17/2014	CPAT Testing expenses/Vol Grant/ x 10	FEMA Vol. Recruitment Grant	1,500.00

ARCATA FIRE PROTECTION DISTRICT
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November 2014

Type	Date	Memo	Account	Amount
Bill	11/18/2014	Registration/CCAI Conf./Finen	CAREER STAFF TRAINING	390.00
Bill	11/18/2014	Annual rebate	800941-REFUNDS	-1.50
Bill	11/18/2014	Rehab/cover crew	SUBSISTENCE/REHAB SUPPLIES	37.59
Bill	11/18/2014	Annual rebate	800941-REFUNDS	-1.71
Bill	11/18/2014	Quickbooks annual subscription	SUBSCRIPTIONS	231.34
Bill	11/18/2014	Annual rebate	800941-REFUNDS	-12.13
Bill	11/18/2014	Essential of Firefighting and Fire Dept. Operations x 3	SUPPLIES	239.31
Bill	11/18/2014	Lodging & Fuel/Prevention 1/Savona	CAREER STAFF TRAINING	908.36
Bill	11/18/2014	Annual rebate	800941-REFUNDS	-5.90
Bill	11/18/2014	Drawer organizer	OFFICE	8.65
Bill	11/18/2014	Coffee/Shirley Blvd. Fire	SUBSISTENCE/REHAB SUPPLIES	29.90
Bill	11/18/2014	Bagels/Shirley Blvd Fire	SUBSISTENCE/REHAB SUPPLIES	22.50
Bill	11/18/2014	Fire Prevention 2c registration/Williamson	PROFESSIONAL DEVELOPMENT	375.00
Bill	11/18/2014	Annual rebate	800941-REFUNDS	-2.24
Bill	11/18/2014	TP and papertowels	SUPPLIES	20.55
Bill	11/18/2014	Annual Rebate	800941-REFUNDS	-12.04
Total CCCU				17,577.95
CITY OF ARCATA				
Bill	11/18/2014	Water/sewer/Busch Bldg	WATER & SEWER	121.03
Bill	11/18/2014	Water/sewer/MR	WATER & SEWER	94.86
Total CITY OF ARCATA				215.89
CITY OF ARCATA FINANCE DEPARTMENT				
Bill	11/18/2014	Livescans Basselieu-Hill, Rice, Micoll, Huneke, Anderson, Pelascini, Campbell, Stevenson, Santos	FEMA Vol. Recruitment Grant	270.00
Total CITY OF ARCATA FINANCE DEPARTMENT				270.00
COASTAL BUSINESS SYSTEMS				
Bill	11/18/2014	Copier Maintenance Agreement	MISCELLANEOUS	1,615.33
Total COASTAL BUSINESS SYSTEMS				1,615.33
DEL REKA CORP.				
Bill	11/06/2014	Water - Mad River	WATER	304.20
Bill	11/06/2014	Water - McKinleyville	WATER	202.80
Total DEL REKA CORP.				507.00
DEPARTMENT OF JUSTICE				
Bill	11/12/2014	Fingerprint App ix 9, FBI fingerprint x 8	FEMA Vol. Recruitment Grant	424.00
Total DEPARTMENT OF JUSTICE				424.00
DON'S RENT-ALL				
Bill	11/06/2014	Storage containier rental for october (Busch Bldg)	MISCELLANEOUS	211.09
Total DON'S RENT-ALL				211.09
EDD				
Bill	11/06/2014	Unemployment Ins. benefit charge July 1 thru Sept. 30, 2014	EDD	2,990.26
Total EDD				2,990.26
EMS PERSONNEL FUND				
Bill	11/12/2014	Evenson/Paramedic license renewal	CERTIFICATIONS	200.00
Total EMS PERSONNEL FUND				200.00
EUREKA OXYGEN				
Bill	11/18/2014	Medical oxygen and hazmat charge and cylinder rental	MEDICAL SUPPLIES	15.54
Total EUREKA OXYGEN				15.54

ARCATA FIRE PROTECTION DISTRICT
Expenses by Vendor Detail
November 2014

Type	Date	Memo	Account	Amount
FERRARA FIRE APPARATUS				
Bill	11/10/2014	Front door hinge	APPARATUS	388.43
Total FERRARA FIRE APPARATUS				388.43
FLEX-PLAN SERVICES, INC.				
Check	11/17/2014	Flex Plan admin fees October	FLEX PLAN ADMINISTRATION	100.00
Total FLEX-PLAN SERVICES, INC.				100.00
GARY SAVONA				
Bill	11/17/2014	Payback/Savona/Vision/self	VISION	124.99
Total GARY SAVONA				124.99
GAYNOR TELEPHONE SYSTEMS				
Bill	11/06/2014	Installation of new phone system/Busch Bldg	MISCELLANEOUS	6,856.95
Total GAYNOR TELEPHONE SYSTEMS				6,856.95
GREENWAY PARTNERS				
Bill	11/18/2014	Demo party invoice/rehab, project mgt & mailing	MISCELLANEOUS	1,000.00
Total GREENWAY PARTNERS				1,000.00
HENSELS				
Bill	11/04/2014	Shipping fees to mail turnouts for repair	PPE - STRUCTURAL	90.37
Bill	11/04/2014	Cleaning supplies	SUPPLIES	37.47
Bill	11/04/2014	leaf rake	GROUNDS MAINTENANCE	11.03
Bill	11/04/2014	Fan for server room Busch Bldg	MISCELLANEOUS	27.05
Bill	11/04/2014	Padlocks, tape, electric cord, hardware, bulb, misc for Busch Bldg.	MISCELLANEOUS	130.40
Total HENSELS				296.32
HUMBOLDT MOVING AND STORAGE				
Bill	11/04/2014	Moving charges to Busch Bldg	MISCELLANEOUS	2,950.00
Bill	11/10/2014	Storage rental/Busch Bldg	MISCELLANEOUS	50.00
Total HUMBOLDT MOVING AND STORAGE				3,000.00
HUMBOLDT SANITATION				
Bill	11/06/2014	Refuse - McK. Station	REFUSE	36.80
Total HUMBOLDT SANITATION				36.80
JACKSON & EKLUND				
Bill	11/18/2014	Acct'ing services Oct. 2014	ACCT'ANT REVIEW/ST. CONTRO...	1,370.00
Total JACKSON & EKLUND				1,370.00
JAKE ELKINS				
Bill	11/14/2014	Reimbursement for expenses/Oct	RESERVE FIREFIGHTER PROGR...	100.00
Total JAKE ELKINS				100.00
JAMES STEWART				
Bill	11/18/2014	Payback/Stewart/3 skillet sets for stations	SUPPLIES	81.16
Total JAMES STEWART				81.16
JENNIFER WILLIAMSON				
Bill	11/04/2014	Payback Williamson/rehab/Construction party	SUBSISTENCE/REHAB SUPPLIES	31.98
Total JENNIFER WILLIAMSON				31.98

ARCATA FIRE PROTECTION DISTRICT
Expenses by Vendor Detail
November 2014

Type	Date	Memo	Account	Amount
JONATHAN FINEN				
Bill	11/17/2014	Payback/Finen/expenses for CCAI Conf.	CAREER STAFF TRAINING	41.07
Total JONATHAN FINEN				41.07
Juan Macias				
Bill	11/14/2014	Reimbursement for expenses/Oct	RESERVE FIREFIGHTER PROGR...	100.00
Total Juan Macias				100.00
JUSTIN MCDONALD				
Bill	11/17/2014	Payback/J. McDonald/vision/Self	VISION	39.00
Total JUSTIN MCDONALD				39.00
LIEBERT CASSIDY WHITMORE				
Bill	11/18/2014	Professional fees MatterNo: AR035-00003	LEGAL SERVICES	122.50
Total LIEBERT CASSIDY WHITMORE				122.50
MATTHEW BUSHER				
Bill	11/14/2014	Reimbursement for expenses/October	RESERVE FIREFIGHTER PROGR...	100.00
Total MATTHEW BUSHER				100.00
MCK. COMM. SERVICES DISTRICT				
Bill	11/17/2014	Water & Sewer/McK.	WATER & SEWER	102.50
Total MCK. COMM. SERVICES DISTRICT				102.50
MCKINLEYVILLE ACE HARDWARE				
Bill	11/06/2014	magnetic key storage, plug and connector	GENERAL MAINT. & IMPROVEME...	9.75
Total MCKINLEYVILLE ACE HARDWARE				9.75
MES - NORTHWEST				
Bill	11/06/2014	SCBA parts and repairs, labor	SCBA	1,615.45
Total MES - NORTHWEST				1,615.45
Myers-Stevens				
Bill	11/18/2014	Disability payment	LONG TERM DISABILITY	462.00
Total Myers-Stevens				462.00
NATHANIEL PADULA				
Bill	11/18/2014	Payback/Padula/Vision/Spouse	VISION	208.72
Total NATHANIEL PADULA				208.72
NATIONAL HOSE TESTING SPECIALTIES				
Bill	11/18/2014	2014 Hose Testing Service	HOSE AND LADDER TESTING	6,489.60
Total NATIONAL HOSE TESTING SPECIALTIES				6,489.60
NETWORK MANAGEMENT SERVICES				
Bill	11/06/2014	Additional service outside scope of agreement October/Moving expenses	MISCELLANEOUS	3,206.13
Bill	11/06/2014	Onsite visit/connected switch, installed HP printer on Prevention computer/Moving expense	MISCELLANEOUS	151.52
Bill	11/06/2014	Monthly contract 11/1 thru 11/30	PHONES & INTERNET	1,037.00
Total NETWORK MANAGEMENT SERVICES				4,394.65
NICHOLAS HURN				
Bill	11/10/2014	Payback/Hurn/LARRO expenses/Vol. Grant	FEMA Vol. Recruitment Grant	974.06
Total NICHOLAS HURN				974.06

ARCATA FIRE PROTECTION DISTRICT
Expenses by Vendor Detail
November 2014

Type	Date	Memo	Account	Amount
NOR-CAL FPO'S				
Bill	11/10/2014	Williamson/Fire Prev. 2B Tuition	PROFESSIONAL DEVELOPMENT	350.00
Total NOR-CAL FPO'S				350.00
NORTHCOAST FIRE & SECURITY SYSTEMS INC.				
Bill	11/18/2014	Battery/Labor/security system/Busch Bldg.	MISCELLANEOUS	123.30
Total NORTHCOAST FIRE & SECURITY SYSTEMS INC.				123.30
OCCU-MED				
Bill	11/18/2014	Bumgardner/medical evaluation/new employee	MEDICAL EXAMS & DRUG SCREE...	916.25
Total OCCU-MED				916.25
OPIE'S CHEVROLET				
Bill	11/06/2014	Caprice/hook up auto headlights	OFFICERS VEHICLES	135.00
Total OPIE'S CHEVROLET				135.00
PACIFIC GAS AND ELECTRIC				
Bill	11/17/2014	Utilities/generator/9th street	P G & E	32.89
Bill	11/17/2014	Utilities/MR.	P G & E	279.90
Bill	11/19/2014	Utilities/Busch Bldg.	P G & E	619.47
Total PACIFIC GAS AND ELECTRIC				932.26
PERS / HEALTH				
Bill	11/18/2014	December Health Ins. Premium	MEDICAL	30,103.47
Total PERS / HEALTH				30,103.47
PHYSIO CONTROL				
Bill	11/06/2014	Annual AED maintenence agreement	AED ANNUAL MAINTENANCE	4,171.44
Total PHYSIO CONTROL				4,171.44
RENNER PETROLEUM				
Bill	11/18/2014	Fuel	FUEL	4,228.89
Bill	11/18/2014	Fuel/LARRO Class/Hurn, Benelisha, Myresx2, Thun, Williams	FEMA Vol. Recruitment Grant	188.99
Total RENNER PETROLEUM				4,417.88
ROBERT CANNON				
Bill	11/17/2014	Reimbursement for expenses/Oct 5	RESERVE FIREFIGHTER PROGR...	100.00
Total ROBERT CANNON				100.00
ROSS MCDONALD				
Bill	11/12/2014	WC 4850 - 10-26 thru 11-08	FULL TIME	689.08
Bill	11/12/2014	TD payment - 10-26 thru 11-08	FULL TIME	1,378.14
Bill	11/24/2014	WC 4850 - 11-09 thru 11-22	FULL TIME	689.08
Bill	11/24/2014	TD payment - 11-09 thru 11-22	FULL TIME	1,378.14
Total ROSS MCDONALD				4,134.44
STEPHEN CARMICHAEL				
Bill	11/14/2014	Reimbursement for expenses/Oct. 4 & 11	RESERVE FIREFIGHTER PROGR...	200.00
Total STEPHEN CARMICHAEL				200.00
SUDDENLINK				
Bill	11/18/2014	Premier Internet Plus/Monthly charge/Mck	PHONES & INTERNET	319.90
Bill	11/18/2014	Premier Internet Plus/Monthly charge/MR	PHONES & INTERNET	299.95
Bill	11/18/2014	Premier Internet Plus/Monthly charge/6th Street x 3	PHONES & INTERNET	919.80
Total SUDDENLINK				1,539.65

ARCATA FIRE PROTECTION DISTRICT
Expenses by Vendor Detail
November 2014

Type	Date	Memo	Account	Amount
SUNNYBRAE ACE HARDWARE				
Bill	11/06/2014	masking tape, padlock, key ring (Busch Bldg move)	MISCELLANEOUS	50.18
Total SUNNYBRAE ACE HARDWARE				50.18
VERISON WIRELESS				
Bill	11/18/2014	Cell phones/engines	PHONES & INTERNET	237.46
Total VERISON WIRELESS				237.46
WELLS FARGO FINANCIAL LEASING				
Bill	11/18/2014	Copier payment	COPIER	244.65
Total WELLS FARGO FINANCIAL LEASING				244.65
WITMER PUBLIC SAFETY GROUP				
Bill	11/18/2014	1 pr station boots/Dernedde	STATION BOOTS	242.58
Total WITMER PUBLIC SAFETY GROUP				242.58
TOTAL				**172,058.10**

CORONER - PUBLIC ADMINISTRATOR

COUNTY OF HUMBOLDT

3012 "I" STREET, EUREKA, CALIFORNIA 95501

PHONE: (707) 445-7242 FAX: (707) 445-7400

November 20, 2014

Chief Desmond Cowan
Arcata Fire Protection District
905 6th Street
Arcata, CA 95521

Re: McKinleyville Station Crew / November 9, 2014

On the afternoon of Sunday, November 9th the crew stationed at the McKinleyville Station were called to assist coroner personnel at 1309 Belnor.

Deputy Coroner Charles Van Buskirk had responded to investigate that death. When he arrived at the scene he found a woman who had been deceased for two weeks on the floor of a very small bathroom. Because of advanced decomposition, it was necessary to remove the bathroom vanity to gain access to the decedent.

I am writing today because Deputy Van Buskirk expressed how much assistance he received from that fire crew, in removing the vanity, placing the decedent in the body pouch and in carrying her from the residence.

Captain Curt Watkins and Firefighter Demitri Sakkis exemplify the small-town generosity that sets residents of this area apart from the big-city mentality.

Sincerely,

Dave Parris

Coroner Dave Parris

cc: C-214-14 Judith 'Joy' Holden

11-11-14

Thank you again
for helping get my
husband up our 14 stairs
into our home when I
brought him home from
Rehab. Gary and all the
crew are great guys.

Dorothy Doggett

Put this money wherever
will help you best.

$100 donation

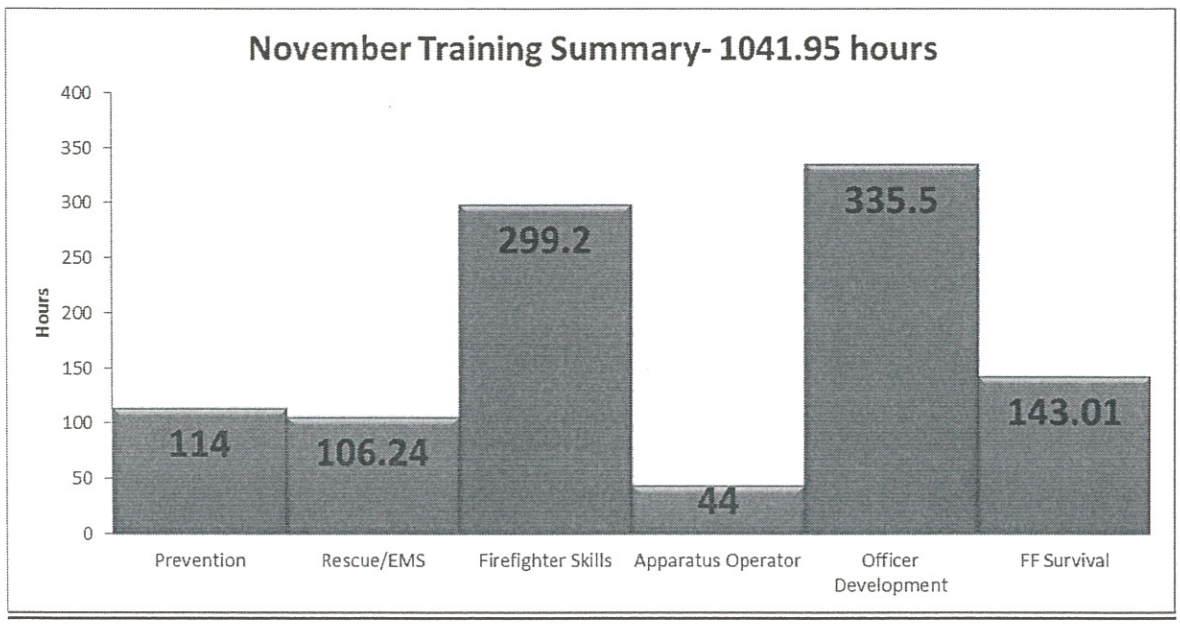
ARCATA FIRE PROTECTION DISTRICT
631 NINTH STREET, ARCATA, CA 95521-6204
(707) 825-2000 Fax: (707) 822-7951

TRAINING DIVISION BOARD REPORT

Date: 12/9/2014

To: Board of Directors

From: Sean Campbell-Battalion Chief



Company Officer Internship

The Company Officer Academy has transitioned to the internship stage with three of our firefighters going through their field internship. This opportunity allows for the student to lead a 3 person engine company under the shadow of their supervisor. Typically we use our volunteer firefighters to fulfill the third spot on the engine. Once the supervisor deems the student is at a point where they can supervise and manage a two-person company they will sit in the back and evaluate the student's decision making skills and ability to lead and supervise. One of the objectives of the internship is to evaluate the student's ability to manage a real incident. In the event they don't get that opportunity on a real incident the training division will create one for them to manage.

Specialized Training

In addition to the on-duty training and drills your firefighters attended numerous training conferences, courses, and symposiums out of the area. The following are some of the training supported by the District:

1. International Association of Fire Chief's- Volunteer Combination Officers Section Symposium in Clearwater Beach, Florida (Captain Davis)
2. Cal Chief's- Fresno Symposium (Captains Dernedde & Padula/Firefighter Narayan)

TRAINING DIVISION
BOARD REPORT

3. State Fire Training- Prevention 2B & 2C (Prevention Specialist Williamson)
4. California Conference of Arson Investigation, San Luis Obispo (Captain Finen)
5. Modesto Fire- HOT Firefighter Symposium (Nakamoto & Williams)
6. State Fire Training- Prevention 1 (Firefighter Stewart)
7. State Fire Training- Command 1C (Firefighter Lillard)
8. State Fire Training- Low Angle Rope Rescue (Firefighter's Hurn, Benelisha, G. Myres, J. Myres, Thun, and Williams)

The following testimonials are from some of the staff who attended these training sessions:

RE: CCAI

Attendance at this conference is a valuable opportunity for all levels of Fire Investigators. There are countless opportunities to expand and build upon existing skills and knowledge. Each offering of the Conference hosts multiple subject courses which you have the opportunity to attend and participate in. The most recent offering covered subjects such as Basic Fire Investigation, Wildland Fire Investigation, Hash Labs, and they also offered an Expert Witness class/program. The subject matter changes each offering and always addresses the latest information, tactics and methods used and being expected by prosecutors. There are also countless opportunities for networking and creating contacts as resources for use on investigations for the "Have you ever encountered…" type situations, or similar scenarios. The presenters at the conference are always of the highest caliber and usually the ones whom are accepted as 'THE' experts in the field, who have the specialized knowledge and experience. The presenters are often the authors of the books cited as 'THE' reference in the professional world of Fire Investigation. Having been to two conferences over the past few years, I feel as though I am doing myself and my growth as an investigator a disservice by not attending both conferences each year. I look forward to going back to another soon!

Respectfully submitted,
Jonathan Finen

RE: Prevention 2B &2C

On November 17-21, 2014 the District allowed me to attend the SFM Fire Prevention 2B class in Roseville, Ca. In this class we took a deeper look into the California Building Code and Title 19, California Health and Safety Code. The instructor covered the different types of occupancies, state regulated occupancies, construction types, occupancy separation, fire and smoke protection, interior finishes, means of egress, and fire protection systems to name a few. With the material that was given to me and the information I learned from class I will be able to perform more detailed inspections, I can apply this knowledge to my plan reviews, I have more knowledge or as least know where to look in the code if the public or operations personnel ask me questions, and it will help me better organize and coordinate the prevention bureau.

On December 1-5, 2014 the District allowed me to attend the SFM Fire Prevention 2C class in West Sacramento, CA. In this class the instructor covered occupancies with special hazards such as semiconductors, Hazardous materials, fireworks, aviation facilities, motion picture, high piled storage, and special systems. With the knowledge I gained from this class I can definitely use it towards my plan review

TRAINING DIVISION
BOARD REPORT

process, I've learned what to look for and what questions should be asked when plans for these types of projects come in. It will also help with my inspections and answering questions the business owners, contractors and our staff may have about these types of occupancies.

Let me know if you need me to add anything else.

Jenny Williamson

RE: IAFC Symposium

I'd like to thank the Arcata Fire District Commissioners for my recent opportunity to attend the IAFC / VCOS Symposium in Florida. This annual Symposium for the Volunteer and Combination Officers Section of the International Association of Fire Chiefs is in its 20th year. The Symposium's target audience is organizations like ours.

The first day's "pre-conference" session provided me an opportunity to participate in an all-day roundtable / group discussion regarding labor / management issues in organizations transitioning from all volunteer to combination … or mostly volunteer to mostly career. While I was the only session participant from west of the Rockies, it afforded me the opportunity to see that we are not unique in the challenges that we are facing.

The other days of the Symposium were configured with presentations by various fire service leaders and trend-setters. The most noteworthy presentations included:

Dan Madrzykowski (NIST) (Science Behind How We Do Business … a presentation on the ongoing research dealing with fire behavior in modern structures)

Tim Sendelbach (Firefighter & Fire Officer Day-to-Day Challenges … a high energy presentation challenging everyone to be their best)

Candice McDonald (Cumberland Valley (PA, MD, WV & VA) Volunteer Fireman's Association) ([Organizational] Reputation Management … a presentation on using / controlling today's social media)

Richard Riley (Ops Chief, Clearwater (FL) FD) (Red Flags on the Fireground … a presentation recapping the five top factors leading to firefighter line-of-duty deaths)

Devon Wells (Chief, Hood River (OR) FD) (Building Bridges to High Performance in a Volunteer Setting … a presentation on spanning the gap in training for all levels of a fire organization)

Dr. David Griffin (Training Capt., Charleston (SC) FD) (Dealing with Adversity … a highly motivational presentation on his personal journey to overcome the adversity that his department experienced following the nine line-of-duty deaths at the Sofa Super Store fire on June 18, 2007)

While, by far, the majority of the Symposium attendees are from east of the Rockies, I'd highly recommend continued attendance at this Symposium and encourage additional Arcata Fire District members to attend.

Thanks, GAD

TRAINING DIVISION
BOARD REPORT

RE: Prevention 1

In November, James and I had the opportunity to attend a Fire Prevention 1 course in Menlo Park. Fire Prevention 1 encompasses Fire and Life Safety Inspections for the Company Officer. The instructor was the Fire Inspector for Moraga Fire Department. With the class being held in Menlo Park, we had opportunity to perform fire inspection details on very large occupancies, specifically the Stanford Mall. We also had the opportunity to work alongside Firefighters from departments' state wide. This Prevention 1 course is a required class for the Fire Officers State certification and is rarely offered in our County. We are fortunate to receive this valuable training out of the area and bring back ideas from other departments to share with Firefighters in our area.

Respectfully,

Captain Savona

Company Training

Engine companies refreshed on the use of the Rack/Pulley/Mariner (RPM) system which is the rope/hardware system we use on low angle rescues. It is important to stay sharp on the basic skills as well as learning new advanced techniques. The RPM is a commonly used system that we try to review and refresh on every few months.

Platoon Training

All of our companies focused on firefighter survival skills during the month of November. The main focus was preventing a firefighter emergency with the secondary focus being placed on self-rescue. Crews reviewed the Brett Tarver Incident that occurred in Phoenix, Arizona and used the learning points from that incident to evaluate our agencies ability to manage and mitigate a similar incident.

Numerous drills were conducted at the Mad River Station and crews practiced skills on self-escape and removing downed firefighters. Sharing information between team members is one of the best ways for us to learn as everyone generally brings learning points that are new.

Joint Training

We continue to work with our neighbors to the south with the most recent drills being conducted in Humboldt Bay's District. Our crews participated in three separate drills that evaluated rural water supply operations using water tenders.

Training Activity

The Training Division spent 87.45 hours conducting administrative activities for the District. The majority of this time was spent in planning meetings, training meetings and other meetings.

Respectfully Submitted,

Sean Campbell

ARCATA FIRE PROTECTION DISTRICT
631 NINTH STREET, ARCATA, CA 95521-6204
(707) 825-2000 Fax: (707) 822-7951

GRANT UPDATE BOARD REPORT

Date: 12/9/2014

To: Board of Directors

From: Sean Campbell-Battalion Chief

AFG Communications Project

The tentative date for the A-133 Audit is January 2015.

We continue to spend a lot of staff hours coordinating projects that are tied to the grant project. I have been working with the Radio Advisory Committee and the County Chief's Association to develop an MOU that covers repairs and maintenance. This has proven to be challenging as there is no means to fund the required maintenance of the grant purchased equipment. The Radio Advisory Committee recommended Day Wireless complete the first maintenance service and that service took place during the first week of December.

There is still debate regarding who should complete the service and how to pay for the service. The Southern Humboldt Chief's prefer a local vendor but I have recommended Day Wireless as they installed the system and have the baseline data for comparison when tuning the system. Day Wireless offers a more comprehensive service plan that meets industry standards.

The question that has been posed is "What happens if the Fire Chief's want to use a local vendor because they are less expensive and Arcata Fire wants to use different vendor because it meets the grant requirements?"

This question has yet to be resolved. We are working closely with the Radio Advisory Committee and the Fire Chief's to resolve the potential issue.

SAFER Hiring Grant

We are on track to end this grant in March of 2015. All reimbursements and performance reports are current.

GRANT UPDATES
BOARD REPORT

SAFER Volunteer Recruitment and Retention Grant

I have asked Tom Dewey to look into other programs that will help us recruit and retain volunteers. One such program is a tuition reimbursement program that is being used in a different area of the state.

Tom is also looking at ways to support our volunteer ride-a-long and reserve program using grant funding so our volunteers do not incur out-of-pocket expenses when working shifts. The Reserve Program budget has been cut because we only have a couple Reserves left.

We are still in the process for our Logistics Unit Candidates and our Firefighter Candidates. There have been delays in the medical screening portion of the process.

Respectfully Submitted,

Sean Campbell